


## Guide to filling in Application Form

### “Integrated Building Rehabilitation Subsidy Schemes” (Applicable to Individual Flat Owner)

01	 <p><b>Integrated Building Rehabilitation Assistance Scheme</b></p> <p><b>Application Form</b> (Applicable to Individual Flat Owner to apply for the schemes below)</p>	<p>Welcome to the “Building Rehabilitation Platform” website, this guide will take you step-by-step through the process of filling in the application form of “Integrated Building Rehabilitation Assistance Scheme” (IBRAS) which is applicable to individual flat owner.</p>									
02	<p><b>Operation Building Bright 2.0</b></p> <p><b>Lift Modernisation Subsidy Scheme</b></p> <p><b>Home Renovation Interest-free Loan</b></p> <p><b>Building Safety Loan Scheme</b></p> <p><b>Building Maintenance Grant Scheme for Needy Owners</b></p> <hr/> <p>Please read the respective Application Notes before completing this Application Form.</p> <p>Please submit the completed Application Form with the required documents by hand or by post to Flat B, G/F, 777-783 Yu Chau West Street, Kowloon.</p>	<p>Under the IBRAS, there are five schemes applicable to repair works of individual flats which include the subsidy and loan for owner-occupiers under “Operation Building Bright 2.0”; “Lift Modernisation Subsidy Scheme” (Second round); “Home Renovation Interest-free Loan”; “Building Safety Loan Scheme” managed by Building’s Department; “Building Maintenance Grant Scheme for Needy Owners, for eligible building / estate owners to apply.</p> <p>Before filling in application form, please read the relevant “Application Notes” of the scheme(s).</p>									
03	<p><b>Section 1: Property Information</b></p> <p>Building / Estate Name (If any) _____</p> <p>Unit Address</p> <table border="1" data-bbox="209 1424 903 1520"> <tr> <td>Block</td> <td>Floor</td> <td>Flat / No.</td> </tr> <tr> <td>Street / Road No.</td> <td>Name of Street / Road</td> <td></td> </tr> <tr> <td>District</td> <td colspan="2">Hong Kong / Kowloon / New Territories</td> </tr> </table> <p>Building Type</p> <p><input type="checkbox"/> Residential   <input type="checkbox"/> Composite (Residential and Commercial)   <input type="checkbox"/> Commercial / Industrial</p> <p>Is the property in Section 1 solely for the purpose of self-occupation by the applicant <sup>Note 1</sup>?</p> <p><input type="checkbox"/> Yes   <input type="checkbox"/> No (Please go to Section 4)</p> <p><small>Note 1: For requirements of self-occupation, please refer to AN-BSLS, AN-BMGSNO, AN-OB2.0(OO) or AN-LIMSS(EOO)</small></p>	Block	Floor	Flat / No.	Street / Road No.	Name of Street / Road		District	Hong Kong / Kowloon / New Territories		<p>There are nine sections, two annexes and list of abbreviations in the application form.</p> <p>For Section 1: Property Information.</p> <p>Please fill in the unit information which includes building / estate name, unit address, and <input checked="" type="checkbox"/> to indicate if the flat is self-occupied by the applicant. For requirements of self-occupation, please refer to Application Notes for “Building Safety Loan Scheme (AN-BSLS)”, “Building Maintenance Grant Scheme for Needy Owners (BMGSNO)”, “Operation Building Bright 2.0 (AN-OB2.0, Applicable to Owner-Occupier)” and “Lift Modernisation Subsidy Scheme (AN-LIMSS, Applicable to Elderly Owner- Occupier)”.</p> <p>If you would like to apply for “Home Renovation Interest-free Loan” and “Building Safety Loan Scheme”, please fill in Annex 1 to indicate your preferred loan repayment method.</p>
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		<p>If you would like to apply for “Building Maintenance Grant Scheme for Needy Owners” or “Building Safety Loan Scheme”, please fill in Annex 2 to declare your application purpose for grant / subsidy, and to declare your income and asset.</p>												
04	<table border="1"> <thead> <tr> <th colspan="2">Section 2: For Application for Operation Building Bright 2.0 (“OBB 2.0”) Subsidy</th> </tr> </thead> <tbody> <tr> <td colspan="2">Is the building a Category 1 or Category 2 building under OBB 2.0 <small>Note 2?</small> <input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <th>Application for OBB 2.0</th> <th>Amount to be applied</th> </tr> <tr> <td>Subsidy for Owner-Occupier or Elderly Owner-Occupier (applicable to common area)</td> <td>\$</td> </tr> <tr> <td>Subsidy for private projecting structures (applicable to private area (individual unit))</td> <td>\$</td> </tr> <tr> <td colspan="2"><small>Note 2: Please refer to AN-OBB2.0(OO)</small></td> </tr> </tbody> </table>	Section 2: For Application for Operation Building Bright 2.0 (“OBB 2.0”) Subsidy		Is the building a Category 1 or Category 2 building under OBB 2.0 <small>Note 2?</small> <input type="checkbox"/> Yes <input type="checkbox"/> No		Application for OBB 2.0	Amount to be applied	Subsidy for Owner-Occupier or Elderly Owner-Occupier (applicable to common area)	\$	Subsidy for private projecting structures (applicable to private area (individual unit))	\$	<small>Note 2: Please refer to AN-OBB2.0(OO)</small>		<p>For Section 2: “For Application for Operation Building Bright 2.0” (OBB2.0) Subsidy.</p> <p>Please <input checked="" type="checkbox"/> to indicate if the building is classified as Category 1 or Category 2 building under OBB2.0. Category 1 covers buildings whose owners have launched application on a voluntary basis, whereas Category 2 covers buildings which the owners have difficulties in coordinating repair works and are selected by OBB2.0 Steering Committee based on risk assessment.</p> <p>If the unit is solely for the purpose of self-occupation, the owner-occupier can apply “Subsidy for Owner-occupier”. If the unit owner receives a statutory notice for carrying out mandatory building inspection for the private projecting structure in private area of individual flat, the owner-occupier can also apply for subsidy for “Private Projecting Structures” under OBB 2.0.</p> <p>If you would like to apply for OBB2.0 “Subsidy for Owner-Occupier” or “Elderly Owner-Occupier (applicable to common area)”, please fill in the amount to be applied.</p> <p>In addition, if you would like to apply for subsidy for private projecting structures (applicable to private area (individual unit)), please also fill in the amount to be applied.</p>
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06	<p><b>Section 4: Information of Applicant / Registered Owner</b></p> <p><b>Registered Owner(s)</b> (Details of ALL registered owners must be filled in the table below. If there are more than 2 registered owners, please list out the information on a separate sheet.)</p> <p><input type="checkbox"/> The unit is solely or jointly owned by individual(s)</p> <table border="1"> <thead> <tr> <th></th> <th>Owner (1)</th> <th>Spouse <sup>Note 4</sup></th> <th>Owner (2)</th> <th>Spouse <sup>Note 4</sup></th> </tr> </thead> <tbody> <tr> <td>Name</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Hong Kong Identity Card No.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date of Birth (DD/MM/YY)</td> <td>/ /</td> <td>/ /</td> <td>/ /</td> <td>/ /</td> </tr> <tr> <td>Mobile / Contact No.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Email Address</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Correspondence Address</td> <td colspan="4"><input type="checkbox"/> Same as the address in Section 1, or:</td> </tr> </tbody> </table> <p><small>Note 4: Only applicable to “Building Maintenance Grant Scheme for Needy Owners” (please attach a copy of valid identity document). Please refer to AN-BMGSNO. If the applicant has no spouse, please fill in “nil”; if the spouse is deceased, please fill in “deceased”.</small></p> <p><input type="checkbox"/> The unit is <b>owned by a company</b> (applicable to “OBB 2.0 Owner-Occupier Subsidy” or “LIMSS Elderly Owner-Occupier Subsidy” or “Building Safety Loan Scheme” only)</p> <p>Company Name: _____</p> <p>Company No.: _____ Business Registration No. _____</p> <p>Contact Person: _____ Mobile/Contact No.: _____</p> <p>Email Address: _____</p> <p>Correspondence Address: <input type="checkbox"/> Same as the address in Section 1, or: _____</p>		Owner (1)	Spouse <sup>Note 4</sup>	Owner (2)	Spouse <sup>Note 4</sup>	Name					Hong Kong Identity Card No.					Date of Birth (DD/MM/YY)	/ /	/ /	/ /	/ /	Mobile / Contact No.					Email Address					Correspondence Address	<input type="checkbox"/> Same as the address in Section 1, or:				<p>For Section 4: Information of Applicant / Registered Owner.</p> <p>Please <input checked="" type="checkbox"/> to indicate if the unit is solely or jointly owned by individual(s), and to provide all registered owners’ full name, Hong Kong Identity Card number and contact information etc.</p> <p>If the unit is owned by a company, Please <input checked="" type="checkbox"/> and fill in the company name, Company No., Business Registration No. and contact information.</p>
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<b>08</b>	<p><b>Section 6: Subsidy / Loan to be applied for</b></p> <p><input type="checkbox"/> <b>Common Area</b></p> <p>Contribution to cost of repair works attributable to the property under application</p> <p>\$ _____</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="3" style="text-align: center;">Subsidy / Loan to be applied for</th> </tr> </thead> <tbody> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;">Urban Renewal Authority Building Maintenance Grant Scheme for Needy Owners</td> <td style="width: 33%; text-align: center;">Buildings Department Building Safety Loan Scheme <small>Note 5</small></td> </tr> <tr> <td>Amount to be applied</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> </tbody> </table> <p><input type="checkbox"/> <b>Private Area (Individual Flat)</b></p> <p><small>[ Notes: If the applicant applies for a subsidy to carry out repair works in a residential flat, relevant repair works should not commence prior to Urban Renewal Authority's approval. For details, please refer to the "Building Maintenance Grant Scheme for Needy Owners" – In-flat Works Reminder of BMGSNO.]</small></p> <p>Cost of repair works \$ _____</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="4" style="text-align: center;">Subsidy / Loan to be applied for <small>Note 6</small></th> </tr> <tr> <th rowspan="2"></th> <th colspan="2" style="text-align: center;">Urban Renewal Authority</th> <th style="text-align: center;">Buildings Department Building Safety Loan Scheme <small>Note 5</small></th> </tr> <tr> <th style="text-align: center;">Home Renovation Interest-free Loan</th> <th style="text-align: center;">Building Maintenance Grant Scheme for Needy Owners</th> <th></th> </tr> </thead> <tbody> <tr> <td>Amount to be applied</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> </tbody> </table> <p><input type="checkbox"/> Have you been granted or applied for the "Building Maintenance Grant Scheme for Elderly Owners"?</p> <p style="margin-left: 20px;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>	Subsidy / Loan to be applied for				Urban Renewal Authority Building Maintenance Grant Scheme for Needy Owners	Buildings Department Building Safety Loan Scheme <small>Note 5</small>	Amount to be applied	\$	\$	Subsidy / Loan to be applied for <small>Note 6</small>					Urban Renewal Authority		Buildings Department Building Safety Loan Scheme <small>Note 5</small>	Home Renovation Interest-free Loan	Building Maintenance Grant Scheme for Needy Owners		Amount to be applied	\$	\$	\$	<p>For Section 6: Subsidy / Loan to be applied for.</p> <p>Please fill in the contributed maintenance cost of the unit in application, and the information of subsidy / loan, to be applied for, both common area and private area can be applied.</p> <p>If you had applied Building Maintenance Grant Scheme for Elderly Owners previously, please <input checked="" type="checkbox"/> to indicate as well.</p> <p>If you would like to apply for Buildings Department's "Building Safety Loan Scheme" or "Home Renovation Interest-free Loan", please fill in Annex 1 of this application form.</p>
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<b>09</b>	<p><b>Section 7: Declaration and Signature</b></p> <p><b>Please read the declaration below carefully to understand and agree to its contents before signing</b> (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet(s) to be submitted together with this application form.)</p> <p>For any application submitted to the Urban Renewal Authority (URA) and/or the Buildings Department (BD) for the scheme(s) as indicated in Section 2 and/or Section 3 and/or Section 6 of this application form, I/we hereby declare that:</p> <ol style="list-style-type: none"> <li>(1) I/We understand the contents of this application form and the relevant application notes for the loan/subsidy being applied for and confirm that all information and supporting documents provided by me/us for the purpose of this application form (including all annexures) are true and accurate.</li> <li>(2) I/We understand and fully agree to abide by the requirements and conditions for application for the loan/subsidy being applied for.</li> <li>(3) I/We understand and consent that the URA and/or BD have the right to process and approve my/our application for the loan/subsidy, and to request for my/our submission of additional necessary information or documents and signing of relevant documents (including letters of undertaking). I/We shall immediately notify the authority processing the application in writing of any change in the information and documents submitted by me/us or any of my/our family members for the purpose of this application form.</li> <li>(4) I/We understand that after my/our submission of this application form, URA and/or BD do not guarantee or covenant that all items of loan/subsidy applied for will be approved and that each item of loan/subsidy is subject to the respective approval requirements and conditions. The decisions of URA and/or BD in respect of the application are final, and URA and/or BD reserve the right to reject and/or adjust the amounts of loan/subsidy of the application, to be approved/already approved, at any time without disclosure of reasons and liability of whatever nature to any person.</li> <li>(5) I/We understand and consent that all information provided for the purpose of this application form may be used by the URA and/or BD for the purposes listed in Section 9 of this application form and provided to third parties as listed in Section 9 of this application form.</li> <li>(6) I/We agree that URA may arrange its staff and/or representative(s) to inspect the property to assess the condition of the property. I/We consent that URA may disclose the information relating to my/our application and the relevant repair works to the public, and to publicise the relevant information in promotional materials or for the use of other promotional channels. I/We will provide the adequate assistance to URA for carrying out the relevant promotional activities.</li> </ol> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;"><b>Applicant (1)</b></td> <td style="width: 50%;"><b>Spouse of Applicant (1) <small>Note 8</small></b></td> </tr> <tr> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Signature</th> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table> </td> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Signature</th> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table> </td> </tr> <tr> <td><b>Applicant / Co-Owner (2) <small>Note 7</small></b></td> <td><b>Spouse of Applicant / Co-Owner (2) <small>Note 8</small></b></td> </tr> <tr> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Signature</th> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table> </td> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Signature</th> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table> </td> </tr> </table> <p>Date: _____</p> <p><small>Note 7: For OBB 2.0 and LIMSS, only the owner-occupier / elderly owner-occupier as the applicant to apply and to sign. 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<p>10</p>	<p><b>Section 8: Authorisation</b></p> <p>Please read the declaration below carefully to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet(s) to be submitted together with this application form.)</p> <p>For every application in this application form, I/we agree to provide all information considered necessary by the URA and/or BD.</p> <p>I/We unconditionally approve, fully agree to and irrevocably authorise the URA and/or BD respectively to make enquiry of, verify with, obtain from or disclose to any Government departments, public organisations, relevant Owners' Corporation or applicant's representative* and any of my/our family members any of my/our personal data, record or application status for the purpose of processing this application and verifying my/our eligibility for my/our loan/subsidy application by the URA and/or BD.</p> <p>I/we hereby further agree and authorise the URA and/or BD respectively to disclose my/our personal data or record to the Land Registry (LR) and verify with LR on particulars of all the properties previously and currently owned by me/us in Hong Kong for the purpose of recovery of the outstanding amount owed by me/us to the URA and/or BD under the loan / grant / subsidy granted by the URA and/or BD to me/us, whether or not a judgement with respect to the outstanding amount has been awarded by the court in favour of the URA and/or BD.</p> <p>*Applicant's representative means no fewer than two authorised representatives of the Owners' Committee or the manager of a building/estate without Owners' Corporation, duly authorised in an owners' meeting to apply for the OBB 2.0 / LIMSS / Common Area Repair Works Subsidy for and on behalf of the owners, and to sign the relevant documents.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Applicant (1)</b></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table> </td> <td style="width: 50%; vertical-align: top;"> <p><b>Spouse of Applicant (1)</b> <small>Note 10</small></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table> </td> </tr> <tr> <td style="vertical-align: top;"> <p><b>Applicant / Co-Owner (2)</b> <small>Note 9</small></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table> </td> <td style="vertical-align: top;"> <p><b>Spouse of Applicant / Co-Owner (2)</b> <small>Note 10</small></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table> </td> </tr> </table> <p>Date: _____</p> <p><small>Note 9: For OBB 2.0 and LIMSS, only the owner-occupier / elderly owner-occupier as the applicant to apply and sign. Note 10: Only applicable to application for "Building Maintenance Grant Scheme for Needy Owners"</small></p>	<p><b>Applicant (1)</b></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table>	Name	Signature			<p><b>Spouse of Applicant (1)</b> <small>Note 10</small></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table>	Name	Signature			<p><b>Applicant / Co-Owner (2)</b> <small>Note 9</small></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table>	Name	Signature			<p><b>Spouse of Applicant / Co-Owner (2)</b> <small>Note 10</small></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name</td> <td style="width: 50%;">Signature</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table>	Name	Signature			<p>For Section 8: Authorisation.</p> <p>Please read this section 8, sign as understood and agreed with all information provided in the application form and notes.</p>
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<p>11</p>	<p><b>Section 9: Personal Data Collection Statement</b></p> <p><b><u>Purpose of Collecting Personal Data (For personal data, the collection thereof complies with the requirements or is authorised under the Personal Data (Privacy) Ordinance.)</u></b></p> <p>The personal data provided by the applicant will be used by the URA/BD for the below purposes and purposes relevant thereto:</p> <ol style="list-style-type: none"> <li>To vet and approve the applicant's eligibility for the relevant scheme and other purposes related to approving the application;</li> <li>To promote and administer the relevant schemes or to provide information or services in respect of the relevant schemes;</li> <li>To conduct marketing research on the relevant schemes; or</li> <li>To conduct research on repair of Hong Kong buildings.</li> </ol> <p>The provision of personal data to the URA/BD is on a voluntary basis. If the applicant does not provide sufficient personal data, the URA/BD may not be able to process his/her application, and this may result in rejection of the application. Please ensure that all information provided is accurate and true. If there is any change in the information provided, please notify the URA/BD in writing immediately.</p> <p><b><u>Transfer of Personal Data</u></b></p> <p>The personal data provided by the applicant will be made available to the following bodies as required:</p> <ol style="list-style-type: none"> <li>Any third party that provides services relating to Integrated Building Rehabilitation Assistance Scheme;</li> <li>Government departments, including but not limited to Development Bureau, Security Bureau, Transport and Housing Bureau, Buildings Department, Fire Services Department and Electrical and Mechanical Services Department;</li> <li>Law enforcement agencies, including but not limited to Independent Commission Against Corruption (ICAC), Hong Kong Police Force and Competition Commission;</li> <li>Public bodies, including but not limited to Hong Kong Housing Society (HKHS), CLP Power Hong Kong Limited and HK Electric Investments Limited etc.;</li> <li>Professional associations and academic institutions; or</li> <li>Agency/Person to whom consent or authorisation by the applicant to disclose the personal data has been provided.</li> </ol> <p><b><u>Access to Personal Data</u></b></p> <p>The applicant has rights of access to and correction of his / her personal data kept by the URA/BD. The right of access includes the right to obtain a copy of the personal data subject to payment of a fee.</p> <p><b><u>Enquiry</u></b></p> <p>Enquiries concerning the collection of personal data by the URA/BD including the request for access, correction or other aforementioned matters should be addressed to the following bodies with their contact details and addresses as follows:</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>General Manager (Building Rehabilitation) Urban Renewal Authority Flat B, G/F, 777-783 Yu Chau West Street, Kowloon (Except Building Safety Loan Scheme)</p> <p>Tel: 2588 2333 Fax: 2588 2542</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Buildings Department, Building Safety Loan Scheme Secretariat 11/F, Buildings Department Headquarters, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon (For Building Safety Loan Scheme)</p> <p>Tel: 2626 1579 Fax: 2398 3929</p> </td> </tr> </table>	<p>General Manager (Building Rehabilitation) Urban Renewal Authority Flat B, G/F, 777-783 Yu Chau West Street, Kowloon (Except Building Safety Loan Scheme)</p> <p>Tel: 2588 2333 Fax: 2588 2542</p>	<p>Buildings Department, Building Safety Loan Scheme Secretariat 11/F, Buildings Department Headquarters, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon (For Building Safety Loan Scheme)</p> <p>Tel: 2626 1579 Fax: 2398 3929</p>	<p>For Section 9: Personal Data Collection Statement.</p> <p>Please read this statement for your reference.</p>																		
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### “Integrated Building Rehabilitation Subsidy Schemes” (Applicable to Individual Flat Owner)

<b>12</b>	<div style="text-align: right; font-size: small;">Annex 1</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p><b>Only applicable to URA’s “Home Renovation Interest-free Loan” / BD’s “Building Safety Loan Scheme”</b></p> <p><b>1. Loan Repayment Method</b></p> <p><b>1.1 BD’s “Building Safety Loan Scheme”</b> <sup>Note 11</sup> (Choose one only)</p> <p>(a) <input type="checkbox"/> Apply for the <b>low-interest loan of BD’s “Building Safety Loan Scheme”</b>, with a maximum of 36 months’ repayment period If shorter repayment period is applied for, please specify: _____ months</p> <p>(b) <input type="checkbox"/> Apply for the <b>interest-free loan of BD’s “Building Safety Loan Scheme”</b>, with a maximum of 72 months’ repayment period (Asset and income limit requirements must be met. Please refer to AN-BLS and complete Annex 2.) If shorter repayment period is applied for, please specify: _____ months</p> <p><small>Note 11: Item (b) is not applicable if the applicant’s property is registered in the name of a company. The approved loan amount will be subject to a registration fee of HK\$530 for registration at the Land Registry, and the fee will be deducted from the first instalment of loan.</small></p> <p><b>1.2 URA’s “Home Renovation Interest-free Loan”</b></p> <p><input type="checkbox"/> Apply for the <b>URA’s “Home Renovation Interest-free Loan”</b>, with a maximum repayment period of 36 months (Please refer to AN-HRIL) If shorter repayment period is applied for, please specify: _____ months</p> <p><b>Repair works for individual flats</b> (Application must be submitted prior to the commencement of works)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Quotation Price:</td> <td style="width: 30%;">HK\$ _____</td> <td style="width: 40%; font-size: x-small;">Please attach a copy of the quotation.</td> </tr> <tr> <td>Name of Contractor:</td> <td>_____</td> <td style="font-size: x-small;">Please attach a copy of the Business Registration Certificate (Form 2).</td> </tr> <tr> <td>Address of Contractor:</td> <td>_____</td> <td></td> </tr> <tr> <td>Contact No. of Contractor:</td> <td>_____</td> <td></td> </tr> <tr> <td>Bank account no. of the applicant:</td> <td>_____</td> <td style="font-size: x-small;">Please attach a copy of document displaying the bank account no.</td> </tr> </table> </div>	Quotation Price:	HK\$ _____	Please attach a copy of the quotation.	Name of Contractor:	_____	Please attach a copy of the Business Registration Certificate (Form 2).	Address of Contractor:	_____		Contact No. of Contractor:	_____		Bank account no. of the applicant:	_____	Please attach a copy of document displaying the bank account no.	<p>Annex 1: Only applicable to URA’s “Home Renovation Interest-free Loan” / Buildings Department’s “Building Safety Loan Scheme”.</p> <p>If you would like to apply for captioned loan schemes, please <input checked="" type="checkbox"/> in sub-paragraph 1(a) or 1(b) to indicate your preferred loan repayment method and period.</p> <p>For URA’s “Home Renovation Interest-free Loan”, please <input checked="" type="checkbox"/> and fill in sub-paragraph 1.2 about the details of repair works for individual flats with quotation price, details of contractor and bank account number of the applicant.</p>
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## Guide to filling in Application Form

### “Integrated Building Rehabilitation Subsidy Schemes” (Applicable to Individual Flat Owner)

13

Annex 2

**Only applicable to URA’s “Building Maintenance Grant Scheme for Needy Owners” / Interest-free Loan of BD’s “Building Safety Loan Scheme”**

**1. Application Purpose (Only applicable to “Building Maintenance Grant Scheme for Needy Owners”):**  
(Please refer to AN-BMGSNO)

(a)  **Repair works for common areas of the building**  
(Application must be submitted prior to the issue date of Practical Completion Certificate for the completion of repair works)  
Repair Cost Contribution: HK\$ \_\_\_\_\_ Please attach a copy of the contribution notice and receipts  
Name of the Owners’ Organisation: \_\_\_\_\_  
Name of Property Management Company: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact No.: \_\_\_\_\_

(b)  **Repair works for individual flats**  
(Application must be submitted prior to the commencement of works)  
Quotation Price: HK\$ \_\_\_\_\_ Please attach a copy of the quotation.  
Name of Contractor: \_\_\_\_\_ Please attach a copy of the Business Registration Certificate (Form 2).  
Address of Contractor: \_\_\_\_\_ Please attach a copy of document displaying the bank account no.  
Contact No. of Contractor: \_\_\_\_\_  
Bank account no. of the applicant: \_\_\_\_\_

(c)  **Loan to be repaid to**       BD    URA    HS

**2. Income / Asset of the Applicant**

(a) **Whether the Applicant is an undischarged bankrupt:**  
 No    Yes (Not required to complete the other parts of this annex)

(b) **Whether the Applicant is receiving the following subsidy (if yes, please attach relevant supporting documents):**

**Comprehensive Social Security Assistance** <sup>NOTE 12</sup>  
Note 12: Applicant must also fulfil one of the following criteria: one of the family members residing with him/her is aged 65 or above; or one of the family members residing with him/her is certified by a doctor from public hospital or clinic as a disabled person or in poor health; or none of the family members residing with him/her is an able-bodied adult aged below 50.

**Old-Age Living Allowance**

**Disability Allowance**

(To be completed by the applicant for “Building Maintenance Grant Scheme for Needy Owners” who is aged 60 or above or receives disability allowance / the applicant for interest-free loan of “Building Safety Loan Scheme” only)

Name	Relationship	Monthly Income	Total Asset Value
Applicant		HK\$ _____	HK\$ _____
Spouse		HK\$ _____	HK\$ _____
<b>Other household members</b> <sup>Note 13</sup>			
1.		HK\$ _____	HK\$ _____
2.		HK\$ _____	HK\$ _____

Note 13: Applicable to “Building Safety Loan Scheme” only

**3. Is the property to which the loan relates mortgaged?**  
 No    Yes (Monthly mortgage repayment HK\$ \_\_\_\_\_)

\* Please tick (“✓”) the appropriate boxes ( )

Annex 2: Only applicable to URA’s “Building Maintenance Grant Scheme for Needy Owners” / Interest-free Loan of Buildings Department’s “Building Safety Loan Scheme”.

If you would like to apply for “Building Maintenance Grant Scheme for Needy Owners”, for repair works for building’s common area, please fill in sub-paragraphs 1(a) to provide with the repair cost contribution and other information; for repair works for individual flats, please fill in sub-paragraph 1(b) to provide with quotation for repair works for individual units.


Please fill in sub-paragraph 2 to indicate your personal financial status, i.e. any undischarged bankrupt; receiving Comprehensive Social Security Assistance; Old-Age Living Allowance; Disability Allowance.

Please also fill in sub-paragraph 3 to indicate mortgage loan of the property, if any.

After filling in all required information, you may review the entire application form so as to ensure everything is correct for submission.

## Guide to filling in Application Form

### “Integrated Building Rehabilitation Subsidy Schemes” (Applicable to Individual Flat Owner)

14	<p><b>Application Notes for Building (Applicable to Owners' Corporation / Owners' Organisation / Representatives of all owners)</b></p> <table border="1" data-bbox="209 443 901 745"> <thead> <tr> <th>Abbreviation</th> <th>Application Notes</th> </tr> </thead> <tbody> <tr> <td>AN-CAS</td> <td>Application Notes for Common Area Repair Works Subsidy</td> </tr> <tr> <td>AN-LIMSS(2)</td> <td>Application Notes for Second Round Lift Modernisation Subsidy Scheme</td> </tr> <tr> <td>AN-OB2.0(Bldg)2</td> <td>Application Notes for Second Round Operation Building Bright 2.0 (Applicable to Owners' Organisation of Category 1 Building)</td> </tr> <tr> <td>AN-FSWS</td> <td>Application Notes for New Round Fire Safety Improvement Works Subsidy Scheme</td> </tr> <tr> <td>AN-ST</td> <td>Application Notes for Smart Tender Building Rehabilitation Facilitating Services</td> </tr> </tbody> </table> <p><b>Application Notes for Individual Flat Owner</b></p> <table border="1" data-bbox="209 817 901 1126"> <thead> <tr> <th>Abbreviation</th> <th>Application Notes</th> </tr> </thead> <tbody> <tr> <td>AN- OB2.0(OO)</td> <td>Application Notes for Operation Building Bright 2.0 (Applicable to Owner- Occupier)</td> </tr> <tr> <td>AN-LIMSS(2)(EOO)</td> <td>Application Notes for Second Round Lift Modernisation Subsidy Scheme (Applicable to Elderly Owner- Occupier)</td> </tr> <tr> <td>AN-HRIL</td> <td>Application Notes for Home Renovation Interest-free Loan</td> </tr> <tr> <td>AN-BSLS</td> <td>Application Notes for Building Safety Loan Scheme</td> </tr> <tr> <td>AN-BMGNSO</td> <td>Application Notes for Building Maintenance Grant Scheme for Needy Owners</td> </tr> </tbody> </table>	Abbreviation	Application Notes	AN-CAS	Application Notes for Common Area Repair Works Subsidy	AN-LIMSS(2)	Application Notes for Second Round Lift Modernisation Subsidy Scheme	AN-OB2.0(Bldg)2	Application Notes for Second Round Operation Building Bright 2.0 (Applicable to Owners' Organisation of Category 1 Building)	AN-FSWS	Application Notes for New Round Fire Safety Improvement Works Subsidy Scheme	AN-ST	Application Notes for Smart Tender Building Rehabilitation Facilitating Services	Abbreviation	Application Notes	AN- OB2.0(OO)	Application Notes for Operation Building Bright 2.0 (Applicable to Owner- Occupier)	AN-LIMSS(2)(EOO)	Application Notes for Second Round Lift Modernisation Subsidy Scheme (Applicable to Elderly Owner- Occupier)	AN-HRIL	Application Notes for Home Renovation Interest-free Loan	AN-BSLS	Application Notes for Building Safety Loan Scheme	AN-BMGNSO	Application Notes for Building Maintenance Grant Scheme for Needy Owners	<p>The abbreviations for the respective Application Notes are listed in this page for your reference.</p>
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16	<p>This application form guidelines is for reference only. In the event of any inconsistency between the Chinese and English versions, the version being uploaded onto the URA's Building Rehabilitation Platform website <a href="http://www.brplatform.org.hk">www.brplatform.org.hk</a> shall prevail.</p>																									