



Building Safety Loan Scheme **UBW Removal Application Form**

Please read the “Application Notes (AN-BSLS)” before completing the Application Form

PART I (This part must be completed in BLOCK LETTERS by ALL applicants)

- (1) Name of Applicant (Surname first) / Company _____
- (2) HKID card No. / Business Registration Certificate No. _____
- (3) Correspondence address _____
- (4) Home Tel. No. / Mobile Tel. No. _____
- (5) Property address (in respect of loan application) _____
- (6) Loan amount applied for (at a total of HK\$ _____) # to carry out UBW removal works.
- (7) Any order/direction/advisory letter from government department(s) received*? ☐ Yes ☐ No
(If yes, please state the order/direction/advisory letter reference no. : _____)
- (8) Repayment method applied for * -
- (a) ☐ applicants of interest-bearing loans, a maximum of 36 months.
If shorter period is applied for, please specify: _____ months ;
- (b) ☐ applicants of interest-free loans, a maximum of 72 months (Please read and complete Part II)
If shorter period is applied for, please specify: _____ months.
- (9) Nature of property owned* ☐ Sole ownership ☐ Joint ownership (Please fill in the details below)

Name(s) of co-owner(s) (other than applicant)	HKID card No.

(Use separate sheet, if necessary)

PART II (To be completed by applicant who wished to apply for interest-free loan)

I apply for interest-free loan because I am* -

- (a) ☐ a Comprehensive Social Security Assistance Recipient (Supporting document(s) required)
- (b) ☐ an Old Age Living Allowance Recipient (Supporting document(s) required)
- (c) ☐ earning income and possessing assets within the limits set for Low Income Category

(Please read paragraph 3 of AN-BSLS and fill in the details below.)

Name	Relationship	Monthly Income	Asset Possessed
	Applicant		HK\$
	Spouse		HK\$
Other household members (To be completed by ALL applicants below the age of 60)			
			HK\$
			HK\$

(Use separate sheet, if necessary)

The approved loan amount will be grossed up by a registration fee of HK\$530, and the fee will be deducted from the first release of loan.

* Please put“✓”in the appropriate ☐

PART III (This part must be completed by ALL applicants)

Please read the declaration below to understand and agree to its contents before signing.

(ALL registered owners must sign on this page. If more than 2 registered owners, please use separate sheet and submit together with this application form.)

I / We, the undersigned, certify that all information and supporting documents provided above by me / us are true and accurate, and I / we clearly understand and fully agree to abide by the requirement, terms and conditions for this scheme. In addition, I / We consent that this application may be processed and approved by the Buildings Department (BD). I / We shall immediately notify in writing the BD of any change in the information and documents, of any family members, provided during the processing period.

For any application in this application form, I / we agree to provide all information considered necessary by the BD for the processing of this loan application.

I / We unconditionally approve, fully agree and irrevocably authorize the BD to verify with, obtain from, and disclose to any relevant Government Departments, public organizations, any of my / our family members and any other relevant persons or firms and companies, any of my / our information, data, record or application status of myself (ourselves) as the BD may consider necessary for the purpose of processing this application and verifying my / our eligibility to my / our loan application.

I / We hereby further agree and authorize BD to disclose my / our information, data, record to the Land Registry and to check with the Land Registry all the property(ies) previously and currently owned by me / us in Hong Kong for the purpose of recovery of outstanding amount owed by me / us to the BD under the loan granted by the BD to me / us, whether or not, pursuant to a judgement with respect to the outstanding amount has been awarded by the court in favour of the BD.

Signature of Applicant	_____	Signature of Co-owners	_____
Name of Applicant	_____	Name of Co-owner	_____
Date	_____	Date	_____

Attention : (1) Please countersign the parts with alteration.
(2) Any intentional misrepresentation or omission of information may result in the application being rejected. Applicant should note that obtaining pecuniary advantage by deception is a criminal offence.
(3) For company owners, the application form should be signed by the authorized representative with its company chop.
(4) BD reserves the right to reject and/or adjust the amounts of the application, to be approved/already approved, at any time without disclosure of reasons.

Please complete the application form and return in person or by post to the following address with the required documents :

**Building Safety Loan Scheme Unit
Buildings Department Headquarters, North Tower, West Kowloon Government Offices,
11 Hoi Ting Road, Yau Ma Tei, Kowloon**

**Tel : 2626 1579
Fax : 2398 3929**