

# Layman's Guide on Compliance with Fire Safety Directions



# The Buildings Department and the Fire Services Department are the enforcement authorities of the Fire Safety (Buildings) Ordinance (Cap. 572). They will separately issue Fire Safety Directions under the Ordinance according to their respective purviews.

# Typical Fire Safety Construction Improvement Works

## Replacement of fire rated doors\* for escape staircases

### A typical fire rated door



Door Closer



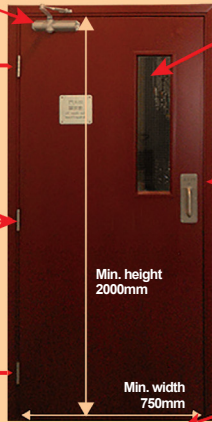
Vision Panel  
(if applicable)



Door Frame



Stainless Steel Hinges



No excessive gap

\* The design details of different brands of wooden or glass fire rated doors may vary but they should be constructed in accordance with all requirements, including dimensions, ironmongery works and intumescent strip, as stipulated in the test reports before it can be accepted.

**Fire rated doors should have the required fire resistance period and should not obstruct the escape route.**

Exempted Building Works



Recommend to appoint  
a Registered Building  
Professional to follow up

## Enclosures for services in escape staircases



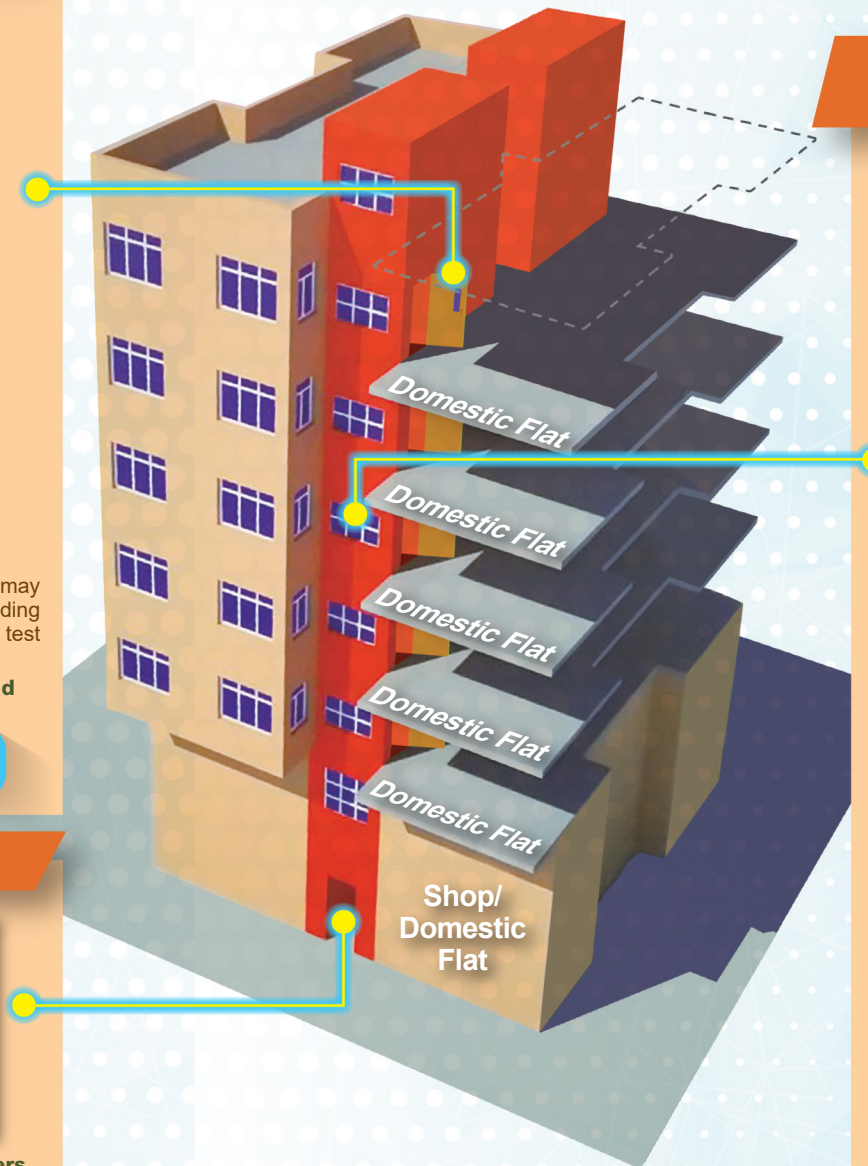
Before

Improvement



After

Services inside escape staircases, e.g. electrical cables and meters, should be enclosed by fire rated materials to prevent the spread of fire from such services. No enclosures are required for optical fiber wires, water valves and water meters.



## Replacement of windows in escape staircases



Before

Improvement



After

Fixed lights with fire resistance period of not less than half an hour shall be provided to prevent the spread of fire from the windows of adjoining buildings or other windows of the same building.

Minor Works



Appoint a Prescribed Registered  
Contractor and a Prescribed Building  
Professional (if applicable)



## Enquiries

<b>Postal Address</b>	Fire Safety Section, Buildings Department 11/F, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon
<b>Email</b>	enquiry@ bd.gov.hk
<b>Hotline</b>	2626 1616 ( handled by “1823”)
<b>Website</b>	www.bd.gov.hk/en/safety-inspection/fire-safety/ /index.html

## Reports

<b>Buildings Department</b>	Misrepresentation, carrying out works deviated in any material way from any works shown in the approved plan
<b>Hong Kong Police Force</b>	Intimidation, using false instrument
<b>Independent Commission Against Corruption</b>	Corruption
<b>Hong Kong Customs and Excise Department</b>	Unfair trade practices
<b>Consumer Council</b>	Unfair trade, failure to deliver what has promised, late completion, dissatisfaction with services
<b>Competition Commission</b>	Price-fixing, bid-rigging
<b>Relevant trade unions/associations/ professional institutions/ registration boards</b>	Professional misconduct, violation of industry conduct

## Technical and Financial Assistance

<b>Buildings Department</b>	<b>Urban Renewal Authority</b>
<ul style="list-style-type: none"> <li>• Lists of Authorized Persons, Registered Structural Engineers, Registered General Building Contractors and Registered Minor Works Contractors are available on BD's website</li> <li>• District Fire Safety talks</li> <li>• Building Safety Loan Scheme</li> </ul>	<ul style="list-style-type: none"> <li>• Common Area Repair Works Subsidy</li> <li>• Home Renovation Interest-free Loan</li> <li>• “Smart Tender” Building Rehabilitation Facilitating Services</li> <li>• Fire Safety Improvement Works Subsidy Scheme</li> <li>• Building Maintenance Grant Scheme for Needy Owners</li> </ul>
2626 1616 www.bd.gov.hk	3188 1188 www.ura.org.hk

## Reference Materials

Please scan the QR codes below or download from the BD's website:

- "Tips on Fire Safety" videos



- An Introduction to Fire Safety on BD's Website



- Fire Safety (Buildings) Ordinance (Cap.572)



- An Introduction to the Fire Safety (Buildings) Ordinance

