

To: Building Authority

Buildings Department
G/F, Buildings Department Headquarters, North Tower
West Kowloon Government Offices
11 Hoi Ting Road
Yau Ma Tei, Kowloon

(Registration Unit)

**Letter of Undertaking
for De-registration as a
Registered Minor Works Contractor (Individual)**

I, <Full Name> (HKID No.:), hereby undertake that I shall be de-registered as a Registered Minor Works Contractor (Individual) (BD Registration No.: <MWC(W) No.>) once my application for approval of *authorized signatory (AS) and/or technical director (TD)/other officer (OO) for <Name of Company> is accepted.

Signature: _____

Name: _____

Date: _____

*Please delete as appropriate.