

SAMPLE

**Account of Practical Experience
Application for Inclusion in the Geotechnical Engineers' Register**

I hereby declare that the records of my practical experience listed below are true and correct.

Name of Applicant and Signature with Date *

6.02 – present	XYZ & Partners												
8.03 – present	As Senior Geotechnical Engineer involved in:												
6.02 – 8.03	<ol style="list-style-type: none"> 1. Residential Development at No. Y, Po Shan Road, IL 9999, Mid-levels (30-storey building) <ul style="list-style-type: none"> - preparation of ground investigation plans and site formation plans for Buildings Department's (BD) approval (the site is within Scheduled Area No. 1) - preparation of performance review report on the completed site formation works - coordination with AP/RSE - carrying out Category I qualified supervision - attending site inspections with BD and Geotechnical Engineering Office (GEO) 2. Residential Development at No. X Tin Lung Road, Tin Shui Wai, T.S.W.T.L. 1144 (5 Nos. 26-storey tower blocks over a 3-storey podium building) <ul style="list-style-type: none"> - preparation of ground investigation plans for BD's approval (the site is within Scheduled Area No. 2) - preparation of geotechnical report for the foundation works - preparation of performance review report on the completed foundation works - coordination with AP/RSE - carrying out Category I qualified supervision, and attending site inspections with BD and GEO 												
Employer's Certification													
I hereby certify that the record of practical experience of the applicant, Mr XXX listed above is true and correct.													
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Name:</td> <td style="width: 33%;">Signature*:</td> <td style="width: 33%;">Registration: AP/RSE/RGE xx/xx</td> </tr> <tr> <td>Capacity: e.g. Director</td> <td>Company Name: XYZ & Partners</td> <td></td> </tr> <tr> <td>Company Address:</td> <td>Telephone Number:</td> <td></td> </tr> <tr> <td>Company Chop:</td> <td>Date:</td> <td></td> </tr> </table>		Name:	Signature*:	Registration: AP/RSE/RGE xx/xx	Capacity: e.g. Director	Company Name: XYZ & Partners		Company Address:	Telephone Number:		Company Chop:	Date:	
Name:	Signature*:	Registration: AP/RSE/RGE xx/xx											
Capacity: e.g. Director	Company Name: XYZ & Partners												
Company Address:	Telephone Number:												
Company Chop:	Date:												
6.01 – 6.02	DEF Department, Government of the HKSAR												
6.01 – 6.02	As Geotechnical Engineer involved in:												
6.01 – 6.02	<ol style="list-style-type: none"> 1. Public Housing Development at Tai Po New Town Area 17D <ul style="list-style-type: none"> - site investigation - preparation of site formation plans - coordination with architect and structural engineer - site inspections - attending site inspections with other departments 												
Employer's Certification													
I hereby certify that the record of practical experience of the applicant, Mr. XXX listed above is true and correct.													
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Name:	Signature*:	Date:											
Post: e.g. Chief Geotechnical Engineer	Department and Section/Unit: DEF Department, Geotechnical Section												
Office Address:	Telephone Number:												
1.99 – 6.01	ABC & Associates												
1.00 – 6.01	As Geotechnical Engineer involved in:												
1.99 – 1.00	<ol style="list-style-type: none"> 1. Residential development at No. Z, Mt. Davis Road, Hong Kong (2 Nos. 30-storey residential buildings) <ul style="list-style-type: none"> - site investigation - preparation of site formation plans for BD's approval - coordination with AP/RSE - site inspections 2. DH Order No. DH1234/K/98/C at No. A, Nam Cheong Street, Sham Shui Po <ul style="list-style-type: none"> - site investigation - preparation of remedial works plans for BD's approval - coordination with AP/RSE - site inspections 												

*If more than one sheet is used, the applicant and the relevant employers should sign on each sheet.