

SAMPLE

**Account of Practical Experience
Application for Inclusion in the Structural Engineers' Register**

I hereby declare that the records of my practical experience listed below are true and correct.

Name of Applicant and Signature with Date *

7.02- present	GHI & Partners
	As Senior Structural Engineer involved in:
8.03 – present	1. Hotel development, No. X Canton Road, Tsimshatsui, K.I.L. 1111 (30-storey tower over 3-storey podium) <ul style="list-style-type: none"> - site investigation - co-ordination with AP and geotechnical consultant - submission of structural and foundation plans to Buildings Department (BD) for approval - site inspections, and attending site inspections with BD.
7.02-8.03	2. Office/Commercial development at No.X Queen's Road Central (26 storeys) <ul style="list-style-type: none"> - site investigation - co-ordination with the AP and other consultants - submission of structural plans to BD for approval - site inspections, and attending site inspections with BD.
Employer's Certification	
I hereby certify that the record of practical experience of the applicant, Mr. XXX listed above is true and correct.	
Name:	Signature*:
Capacity: e.g. Director	Company Name : GHI & Partners
Company Address:	Telephone Number:
Company Chop:	Date:
Registration No.:	RSE xx/xx
11.99- 7.02	DEF Department, Government of the HKSAR.
	As Structural Engineer involved in:
11.99 – 7.02	1. Alteration & addition works to School at No.X Lockhart Road, H.K. <ul style="list-style-type: none"> - preparation of structural plans - co-ordination with architect and other consultants - site inspections, and attending site inspections with other departments.
Employer's Certification	
I hereby certify that the record of practical experience of the applicant, Mr. XXX listed above is true and correct.	
Name:	Signature*:
Post: e.g. Chief Structural Engineer	Department and Section/Unit: DEF Department, New Works Section
Office Address:	Telephone Number:
	Date:
1.94- 11.99	ABC & Associates.
	As Assistant Structural Engineer involved in:
1.94 – 11.99	1. Composite building at No. X Robinson Road(26-storey domestic tower over 3-storey commercial podium) <ul style="list-style-type: none"> - preparation of structural plans - submission of structural plans to BD for approval - site inspections and attending site inspection with BD.

*** If more than one sheet is used, the applicant and the relevant employers should sign on each sheet.**