

**General Guidelines on Acceptance of Academic Qualifications
for Purpose of Registered Minor Works Contractor (Company) Registration**

The requirements of academic qualifications for different classes of RMWC (Co) are stipulated in Appendix G. For the purpose of minor works contractors' registration, the BA adopts the following general guidelines for considering if the academic qualification of an applicant is at or equivalent to the level specified in Appendix G:

- (a) certificates, diplomas or higher academic qualifications should be awarded by the Hong Kong Institute of Vocational Education (IVE) or local technical institutes which are approved or recognised by the Vocational Training Council (VTC) or awarded by local universities funded by the University Grants Committee (UGC) (Note 1);
- (b) qualifications that are accredited by the professional institutes including the Hong Kong Institute of Architects (HKIA), the Hong Kong Institution of Engineers (HKIE) and the Hong Kong Institute of Surveyors (HKIS) or the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) as equivalent level are acceptable;
- (c) qualifications that are listed in accordance with the provisions under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap. 592) on the Qualifications Register, and recognised as Qualification Framework (QF) level 3 qualification (for registration for class I or II minor works) or level 2 qualification (for registration for class III minor works only) are acceptable subject to Note 2 below; and
- (d) non-local qualifications that are at equivalent level to the local qualifications in (a) above and are accredited by the counterparts of HKIA, HKIE, HKIS, VTC, UGC or HKCAAVQ in the corresponding countries where the qualifications have been awarded are acceptable subject to Note 2 below.

Notes

1 For the avoidance of doubt, applicants who want to register for class I or II minor works should hold a certificate or diploma of entry requirement equivalent to pass in 5 subjects at HKCEE (Hong Kong Certificate Education of Examination) level, or the certificate / diploma course can attain to QF level 3, e.g. Diploma in Minor Works Management and Supervision awarded by IVE, or the equivalent. For applicants who want to register for class III minor works only, they should hold a certificate / diploma which can attain to QF level 2 or the equivalent. Hence, the former ordinary certificate and ordinary diploma issued by the Technical Colleges under IVE are acceptable for application for registration of all classes of minor works. Whereas, foundation diploma, craft certificate, diploma in vocational studies, etc. are eligible to apply for registration of class III minor works only.

2 Course curriculum justifying that the subjects taught are comparable to the certificate course awarded by IVE in the aspects of coverage, proportion, and duration may have to be submitted for the consideration of the BA / MWCRC before acceptance.

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