

Multiple Choice Examination for Assessment of Proposed Authorized Signatories

Introduction of Multiple Choice (MC) Examination

To strengthen the assessment framework under the contractor registration system and the evaluation of the competence of candidates for appointment as AS for RGBC or RSC or becoming a Pre-accepted AS, a two-stage assessment process comprising a multiple choice (MC) examination (Stage I) and CRC interviews (Stage II) is adopted. The MC examination serves as a prerequisite benchmark to evaluate the candidates' knowledge and understanding of the BO and its allied regulations, and the basic statutory requirements and procedures applicable to a registered contractor, including its roles, functions and duties in carrying out and supervising building works.

Scope of MC Examination

2. The MC examination will mainly evaluate applicants on the three aspects outlined in paragraph 2(a), (b), and (c) of **Appendix I, Appendix K or Appendix O** of this practice note. These aspects include:

- (a) The statutory role, functions, and duties of an RGBC or RSC as the case may be in relation to the role and responsibilities of the BA in respect of private building developments in Hong Kong;
- (b) The objectives of the BO and Regulations and the mechanism of control in respect of the execution and supervision of building works; and
- (c) The fundamental procedures that a registered contractor must follow in order to meet local statutory requirements.

3. For applicants meeting Alternative Requirements 4 to 7 stipulated in **Appendix A** of this practice note, in view of their higher qualification and local experience requirements, and recognising that the applicants are experienced practising personnel in the supervisory role (i.e. AS's representative, TCP T4, project manager and construction manager) of an RGBC, these types of applicants may proceed to attend the CRC interview directly. The CRC interviews, including but not limited to situation-based questions, will mainly assess the candidates' ability to apply such knowledge in practice, having regard to their awareness of local conditions and practices, working knowledge of relevant statutory and administrative requirements, as well as technical knowledge and practical experience in building construction for discharging the duties of AS and registered contractors effectively. The scope of the CRC interview will generally follow paragraph 5 of **Appendix I** for application for inclusion in the register of general building contractors and specialist contractors.

/Application ...

Application Process

4. All applicants will undergo a preliminary check of their qualifications and experience against the requirements for AS as specified in **Appendices A to F** of this practice note before being invited to take the MC examination. Those who pass the MC examination will receive an invitation to attend the CRC interview within 45 days.

Examination Details

5. The MC examination will consist of 30 questions. Applicants will have 45 minutes to complete the examination, which will take place at the BD Headquarters. A maximum of 30 applicants will be arranged to participate in each examination. A pass result of the MC examination will remain valid for two years.

Question Bank Development

6. To support the MC examination, BD will collaborate with members' associations and organisations of the CRC to develop a comprehensive question bank. This question bank will be regularly reviewed to keep abreast of the latest update and revisions in connection with the scope of examination as stipulated in paragraph 2 above.

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