


**Testing of Drainage Works  
Regulation 73 of the Building (Standards of Sanitary Fitments,  
Plumbing, Drainage Works and Latrines) Regulations**

The responsibility of assuring building works in compliance with the Buildings Ordinance and its subsidiary regulations and completed in accordance with the approved plans rests with the registered contractors (RCs) and the registered building professionals. The Building Authority (BA) assumes a monitoring role. Thus, the testing of drainage works under regulation 73(1) of the Building (Standards of Sanitary Fitments, Plumbing, Drainage Works and Latrines) Regulations should always be attended by the authorized person (AP) or his representative, irrespective of whether the BA will inspect or test the drainage works.

2. RC is required to arrange with AP for the testing and submit applications to the BA with a copy to AP. AP or his representative is required to witness the test and endorse the testing results and records. AP should prepare a certificate on completion of testing of drainage works in the Appendix and submit all of the above documents to the BA within 7 days from the testing.
3. Practice Note for Registered Contractors 11 on the subject including reference on testing standard and relevant procedures has been issued to RCs.

  
( YU Po-mei, Clarice )  
Building Authority

Ref. : BD GP/BREG/SF/2(II)

This PNAP is previously known as PNAP 157

First issued April 1993

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# 排水工程測試完成證明書

## Certificate on Completion of Testing of Drainage Works

《建築物(管理)規例》第44條及《建築物(衛生設備標準、水管裝置、排水工程及廁所)規例》第73條  
Regulation 44 of the Building (Administration) Regulations &  
Regulation 73 of the Building (Standards of Sanitary Fittings, Plumbing, Drainage Works and Latrines)  
Regulations

認可人士、註冊結構工程師及  
註冊岩土工程師作業備考

PNAP

APP-58

附錄 Appendix

- 請以正楷填寫，並在適當方格內加上『√』號。填寫前，請細閱《注意事項》。
- Read the "Matters to Note" and complete in BLOCK LETTERS and tick the appropriate boxes.

致 建築事務監督

To Building Authority

屋宇署檔號

BD Ref. No.

BD

電郵地址

E-mail Address



作認收電郵之用 (電子呈交適用)

For acknowledgement email (e-submission)

地盤地址(地區與街道名稱及門牌號數)

Address of site (number and name of street and locality)

- 1** 本人為認可人士，確認  本人 /  本人的代表 已見證在上述地盤於下述日期進行的排水工程測試。
- I, authorized person, confirm that  I /  my representative had witnessed the testing of drainage works which was carried out at the above site on the following date.

日 dd 月 mm 年 yyyy

按照《認可人士、註冊結構工程師及註冊岩土工程師作業備考》APP-58 和《建築物(管理)規例》第44條，現隨函附上經本人批簽的測試結果和記錄圖則，以供參考。

Pursuant to PNAP APP-58 and regulation 44 of Building (Administration) Regulations, test results and record plans, duly endorsed by me, are submitted herewith for your reference.

- 2** 本人現核證上述排水工程測試， 包括沙井、截油器及化糞池等<sup>^</sup>。
- I hereby certify that the above testing of drainage works,  including the manholes, petrol interceptors, septic tanks and the like<sup>^</sup>, had been carried out in compliance with BS EN 1610:2015 標準進行，而本人滿意該測試結果。
- had been carried out in compliance with BS EN 1610:2015 and, that I am satisfied with the results of the test.

認可人士資料

Details of the Authorized Person

中文姓名\*

Name in Chinese\*

本人的代表的中文姓名(如有)

Name of My Representative in Chinese (if any)

英文姓名\*

Name in English\*

姓氏先行

Surname first

本人的代表的英文姓名(如有)

Name of My Representative in English (if any)

姓氏先行

Surname first

註冊證明書編號\* Certificate of Registration Number\*

AP(  )    /

註冊屆滿日期\* Date of Expiry of Registration\*

日 dd 月 mm 年 yyyy

認可人士簽署\*

Signature of the Authorized Person\*

任何失實核證或聲明可引致法律行動。  
Any false certification or declaration may be subject to legal action.

日期

Date

日 dd 月 mm 年 yyyy



副本送：註冊承建商  
c.c. Registered Contractor

\* 根據註冊記錄

\* In accordance with the registration record

<sup>^</sup>只在地盤鄰近水質管制區或集水區，或環境保護署建議的情況下適用

<sup>^</sup> Only applicable for sites located in vicinity of water control zones or gathering grounds, or on the advice of the Environmental Protection Department

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## 注意事項

任何人如作出虛假聲明或就重要事項作出失實陳述即屬觸犯刑事罪行，可能會被檢控。

## 甲. 個人資料

### 收集的目的

- 屋宇署會使用透過本表格所獲得的個人資料作下列用途：
  - 處理你在本表格中所呈交的文件之相關事務；
  - 處理有關上述擬進行工程、《建築物條例》及有關法例之相關事務；及
  - 方便屋宇署與你聯絡。
- 你必須提供本表格所要求的個人資料。假如你未能提供所需資料，可能導致處理你所呈交的文件時出現延誤，或甚至導致無法處理你的申請。

### 獲轉交資料的部門/人士

- 本署可能會向其他政府部門、決策局、機構或任何人士披露你透過本表格所提供的個人資料，以作上述第 1 段所列的用途。

### 索閱個人資料

- 根據《個人資料（私隱）條例》，你有權查閱及改正你所提交的個人資料。屋宇署有權就有關資料索閱的要求收取合理費用。如要求查閱及改正你的個人資料，請與屋宇署聯絡。

## 乙. 填寫表格

- 請填妥表格載列所有有關的部分，並在表格上簽署。請附上所有證明文件。
- 所提供的資料如有不全或錯誤，屋宇署將不能處理呈交的文件。
- 如對本表格有任何疑問，請與屋宇署拓展部聯絡。

## 丙. 呈交方法

- 郵寄/親身呈交 - 本表格連同有關文件應郵寄或親身呈交至屋宇署：

呈交有關勸諭信 / 命令 / 通知 / 指示的表格：

九龍油麻地海庭道11號西九龍政府合署北座屋宇署總部地下一般查詢及收件處。

呈交至拓展部有關其他事宜的表格：

香港太古城太古灣道14號7樓屋宇署收發處。

- 電子郵件傳送 - 透過電子郵件傳送本表格及附上有關文件（全部必須獲香港郵政署長發出的數碼證書認證，或根據《電子交易條例》認可的其他核證機關所發出的數碼證書認證）到屋宇署的電子收件處，電郵地址為 receipt@bd.gov.hk。

## 丁. 聯絡資料

### 屋宇署

地址：九龍油麻地海庭道11號西九龍政府合署北座屋宇署總部

電話：2626 1616 (由“1823”接聽)

傳真：2537 4992

電郵：enquiry@bd.gov.hk

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## Matters to Note

Any person making a false declaration or misrepresenting a material fact shall be guilty of a criminal offence and subject to prosecution.

## A. Personal Data

### Purposes of Collection

- The personal data provided by means of this form will be used by the Buildings Department for the following purposes:
  - activities relating to the processing of your submission in this form;
  - activities relating to the above proposed works, and administration of the Buildings Ordinance and other legislations; and
  - facilitating communication between the Buildings Department and yourself.
- It is obligatory for you to provide the information as required in the form. If you fail to provide the required data, delay may be caused in processing of your submission or even result in rejection of the application.

### Classes of Transferees

- The personal data you provided by means of this form may be disclosed to other government departments, bureaux, organisations or any persons for the purposes mentioned in paragraph 1 above.

### Access to Personal Data

- You have the right of access and correction with respect to the personal data as provided under the Personal Data (Privacy) Ordinance. The Buildings Department has the right to charge a reasonable fee for the processing of any data access request. Request for personal data access and correction should be addressed to the Buildings Department.

## B. Completion of Form

- Please ensure that all relevant parts of the form are duly completed, and the form is signed. Please enclose all supporting documents.
- If incomplete or erroneous information is provided in the form, the Buildings Department may not be able to process the submission.
- Enquiries regarding this form should be addressed to the New Buildings Division of the Buildings Department.

## C. Submission Methods

- By Post / In Person** - This form together with the relevant documents shall be posted to or submitted in person to the Buildings Department:

**For submissions relating to advisory letter/order/notice/direction:**

General Enquiry and Receipt Counter, G/F, Buildings Department Headquarters, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon.

**For other submissions to the New Buildings Division:**

Receipt & Despatch Counter, Buildings Department, 7/F, 14 Taikoo Wan Road, Taikoo Shing, Hong Kong.

- Through Email** - Email this form together with the relevant documents, all with identity authenticated by a digital certificate issued by the Postmaster General or other certification authorities recognized under the Electronic Transactions Ordinance to the e-Counter of the Buildings Department at receipt@bd.gov.hk.

## D. Contact Details

Buildings Department

Address: Buildings Department Headquarters, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon

Tel No.: 2626 1616 (handled by "1823")

Fax No.: 2537 4992

Email: enquiry@bd.gov.hk

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