

Withdrawal and Resubmission

Withdrawal and resubmission¹ (W&R) of applications for occupation permits and plan approval is a long-established and facilitating practice which allows flexibility in the processing of applications within the statutory time limits with a view to obtaining approvals.

2. The following governing measures are in place to ensure the effectiveness of this facilitating practice:

- (a) W&R must be in writing and provided with reasons.
- (b) W&R of the same submission may generally be entertained for not more than two times.

(CHEUNG Tin-cheung)
Building Authority

Ref.: BD GP/BORD/10(VI)

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¹ W&R describes an action by Authorized Person/Registered Structural Engineer/Registered Geotechnical Engineer, which usually involves the processing of an application for approval of plans, occupation permit or consent to commence works, by means of a letter to the Building Authority, to simultaneously withdraw and resubmit an application without physically taking back and resubmitting the relevant plans or documents with the effect of re-commencing the statutory period for processing.