

26 May 2014

To: All Authorized Persons
Registered Structural Engineers
Registered Geotechnical Engineers
Registered Inspectors
Registered General Building Contractors
Registered Specialist Contractors
Registered Minor Works Contractors

Dear Sir / Madam,

**Technical Guidelines on Minor Works Control System
Addendum (1/2014) on Construction, Alteration or Repair of any Window in
Domestic Unit above Ground Floor**

For the design and details of window works, new guidelines are provided in the Addendum (1/2014) on “Construction, Alteration or Repair of any Window in Domestic Unit above Ground Floor”, which has been added to the “Technical Guidelines on Minor Works Control System” (the TGMWCS). Please be reminded that for the construction, alteration or repair of windows, the Registered Minor Works Contractor is required to satisfy the requirements in “Practice Notes for Registered Contractors” PNRC47.

This new addendum of the TGMWCS has been uploaded to the Buildings Department’s website at www.bd.gov.hk. We will regularly review the TGMWCS and welcome suggestions for improving the TGMWCS.

Yours faithfully,



(LEUNG Siu-man)
Assistant Director / Corporate Services
for Building Authority