

21 September 2018

To: All Registered General Building Contractors  
All Registered Specialist Contractors  
All Registered Minor Works Contractors  
All Authorized Persons  
All Registered Structural Engineers  
All Registered Geotechnical Engineers

Dear Sirs/Madams,

### Repairs to Curtain Walls

Curtain walls at existing buildings may be damaged by incidents, and repair works shall be carried out to maintain the intended functions of curtain walls, including weather protection. Such repair works do not come within the purview of the Minor Works Control System or exempted building works and shall be subject to the approval and consent process under the Buildings Ordinance. Fast-track processing under PNAP ADM-19 will apply to such proposals provided that the structural system of the curtain walls will not be altered.

In the submission, you are reminded of the requirements in PNAP APP-117 – Structural Requirements for Alterations and Additions works in Existing Buildings and PNAP APP-37 – Curtain Wall, Window and Window Wall Systems. In this regard, the Registered Structural Engineer (RSE) shall assess the existing condition and integrity of the curtain wall system.


To enable my processing of your application for fast-track approval and consent expeditiously (not more than 30 days), the following shall be submitted concurrently:

- (a) A site supervision plan for the curtain wall works prepared by Authorized Person, RSE and Registered General Building Contractor (RGBC) in accordance with the Technical Memorandum for Supervision Plans 2009 and the Code of Practice for Site Supervision 2009; and

/... (b)

- (b) If use of tempered glass is involved, RSE shall submit the following document as stipulated in PNAP APP-37:
  - (i) Quality supervision plan prepared by the RSE and the RGBC for the quality supervision of manufacturer's heat soak process;
  - (ii) A copy of Quality Assurance Scheme issued by the manufacturer, and
- (c) If the thermal transmittance characteristics of the glass regarding insulation is inferior than the approved one, provisional Overall Thermal Transfer Value report under PNAP APP-67 and, where applicable, provisional energy efficiency report under PNAP APP-156 (see Note 1).

Yours faithfully,

  
( YEUNG Kar-kui )  
Assistant Director/New Buildings 1  
for Building Authority

cc Real Estate Developers' Association

Note 1 : only applicable to those non-domestic developments and domestic developments previously approved subject to Building (Energy Efficiency) Regulation and PNAP APP-156 respectively