

6 March 2006

To : All Authorized Persons  
Registered Structural Engineers  
Registered Geotechnical Engineers

Dear Sir/Madam,

### **Return on Construction Site Employment Statistics**

This circular letter solicits your co-operation to remind the Registered General Building Contractors (RGBC) and Registered Specialist Contractors (RSC) to submit "Return on Construction Site Employment" on the form GF527A to the Census and Statistics Department (C&SD) in accordance with the advice given in the Practice Note for Registered Contractors (PNRC) 62. The data collected will be used for compiling the accident rate on construction sites and statistics on construction site employment.

#### **Background**

Recommendation No. 80 in the Report of the Construction Industry Review Committee calls for the Labour Department (LD) to review the methodology for collating the construction safety statistics with a view to developing a more reliable mechanism for calculating the accident rates for construction sites. In accordance with the said recommendation, LD has now revised the methodology for the calculation of accident rates for the construction industry to reflect the site safety performance. The revised methodology will include all the personnel employed by contractors engaged at construction sites including the managerial and supervisory staff, in addition to the manual workers.

LD has also designed a new form, namely GF 527A, for the collection of the required data from contractors. In addition, the opportunity is taken to include the return on site vacancies and the number of employers/self-employed persons engaged at the site for compiling statistics on labour demand.

As from 1 January 2005, contractors undertaking public works projects are already required under the Environment, Transport and Works Bureau Technical Circular (Works) No. 4/2005 to submit the form GF 527A to the C&SD every month.

### **Submission of Form GF 527A**

After the successful implementation in public works projects, the C&SD considers that it is now the appropriate time to collect the relevant information on private sector projects. In this regard, the Building Authority has, on behalf of C&SD, requested the co-operation of all RGBCs and RSCs who are involved in private building works to submit the same data on the form GF 527A, through the issue of PNR 62.

The form GF 527A is to be completed in quadruplicate: the original to C&SD, the duplicate kept by the Authorized Person, the triplicate filed as site record and the quadruplicate kept by the RGBC/RSC. It should be completed quarterly and returned to the C&SD direct within the first two weeks of the month following the reporting months of March, June, September and December. RGBCs/RSCs have been requested to complete the form and return to the C&SD direct commencing from the first quarter of 2006.

### **Enquiries**

Should you have queries on the above, please contact Mr KWOK Chi-tak, our Senior Structural Engineer / Site Monitoring, at 2626 1512.

Yours faithfully,



( H W CHEUNG )  
Building Authority