

18 August 2015

To: All Registered Minor Works Contractors (Individual)

Dear Sir/Madam,

**Issue of Certification of Registration in the Form of a Card for Registered Minor Works Contractors (Individual) [RMWC(Ind)]**

I am pleased to inform you that with effect from 1 September 2015, the Buildings Department (BD) will discontinue the issue of the current A4-size paper certificate of registration, and issue registration card only to all RMWC(Ind) as certificate.

The new measure aims to eliminate possible misplacing or loss of the paper certificate by the holder, therefore saving the holder's effort to safe keeping the paper certificate. This would also save government resources for greater efficiency and to reduce the use of paper for a more sustainable environment.

Please note that all the paper certificate of registration and identification card previously issued by BD are still valid up to the date of expiry of registration. They will be replaced by the new registration card upon renewal or restoration of registration and upon granting additional minor works items.

Yours faithfully,



(LEUNG Siu-man)

Assistant Director/Corporate Services  
for Building Authority