

1 September 2019

To : ALL Authorized Persons
Registered Structural Engineers

Dear Sir/Madam,

Joining the Signboard Validation Scheme when Applying for Food Business Licence

From 1 September 2019 onwards, new prescribed forms are now available to facilitate validation of unauthorised signboards at the food business premises under the Signboard Validation Scheme (SVS) when applying for a food business licence from the Food and Environmental Hygiene Department (FEHD).

At present, the food business licence applicants are required to appoint an authorized person or registered structural engineer (AP/ RSE) as necessary to certify the food business premises are free of unauthorised building works (UBWs) in prescribed forms [Form UBW-1 and Form UBW-2]. The new prescribed forms [Form UBW-1a and Form UBW-2a] are available for concurrent validation of unauthorised signboards and certification of UBWs.

The unauthorised signboards listed in paragraph 6 of the Annex I in Appendix P to "A Guide To Application For Restaurant Licences" (the Guide) and Part 3 of Schedule 3 of the Building (Minor Works) Regulation are eligible to join the SVS.

For details, please read the Practice Note for Authorized Persons, Registered Structural Engineers and Registered Geotechnical Engineers APP-155 at the Buildings Department's website (<http://www.bd.gov.hk>) and the Guide at FEHD's website (<http://www.fehd.gov.hk>).

Yours faithfully,



(YU Po-mei, Clarice)
Assistant Director / Corporate Services
for Director of Buildings