

10 May 2016

To : ALL Authorized Persons  
Registered Structural Engineers  
Registered Geotechnical Engineers  
Registered Inspectors  
Registered General Building Contractors  
Registered Specialist Contractors  
Registered Minor Works Contractors

Dear Sir/Madam,

**Integrity and Corruption Prevention Guide  
on Managing Relationship with Public Servants**

To help maintain a high standard of integrity in interactions between business operators and public servants, the Corruption Prevention Advisory Service of the Independent Commission Against Corruption has produced the captioned Guide for reference by business operators and their employees. The Guide provides :

- (a) an introduction to the legal provisions (e.g. Prevention of Bribery Ordinance) and administrative rules and regulations governing the interactions between business operators and public servants;
- (b) case studies developed and modified based on past corrupt practices covering different kinds of dealings between private entities and public servants; and
- (c) advice on the good practices in managing relationships with public servants and on measures that may be adopted by private organisations to ensure their staff follow the expected standard of integrity when dealing with public servants.

The electronic copies of the Guide and a Quick Starter Guide are available for access and download through the following links:

- (i) **Full Version:**  
[http://www.icac.org.hk/filemanager/en/Content\\_1031/ps.pdf](http://www.icac.org.hk/filemanager/en/Content_1031/ps.pdf)
- (ii) **Quick Starter Guide:**  
[http://www.icac.org.hk/filemanager/en/Content\\_1031/quick-ps.pdf](http://www.icac.org.hk/filemanager/en/Content_1031/quick-ps.pdf)

Please be advised to study the Guide, and adopt the practices recommended in the Guide where applicable.

Yours faithfully,



(LEUNG Siu-man)

Assistant Director / Corporate Services  
for Director of Buildings