

31 May 2021

To : ALL Registered General Building Contractors
ALL Registered Specialist Contractor

Dear Sir/Madam

**Continuing Professional Development Course for
Registered General Building Contractors and
Registered Specialist Contractors
Applying for Renewal or Restoration of Registration**

I am pleased to inform you that the Hong Kong Institute of Construction (HKIC) will continue to provide in 2021 to 2022 the Continuing Professional Development (CPD) course for Registered General Building Contractors and Registered Specialist Contractors who intend to apply for renewal or restoration of their registration.

2. The CPD course is aimed at updating the contractors on the latest development of the building industry with particular reference to the legislation, codes of practice, practice notes, etc. The information leaflet and application form of the CPD course are attached at Appendix I of this letter.

3. As mentioned in paragraphs 2 and 12 of Appendix J to Practice Note for Registered Contractors No. 38 (PNRC 38), in general an application for renewal or restoration of registration would not be referred to the Contractors Registration Committee (CRC) for interview and assessment except in the following circumstances :

- (a) the contractor has been inactive in relevant building works in the past registration period (i.e. without a job reference on a minimum of one relevant building project as defined in paragraphs 6 and 7 of Appendix M to PNRC 38); or
- (b) there have been new incidents or circumstances that require further consideration on the suitability of the contractor's registration. New incidents or circumstances include, but are not limited to, the contractor's records in respect of the aspects stipulated in paragraph 2(b) of Appendix J to PNRC 38 and subject to paragraph 1 of Appendix M to PNRC 38.

/4. ...

4. Subject to paragraphs 5 and 6 below, inactive contractors who do not have a satisfactory job reference on a relevant building project in the past registration period may be exempted from the requirement to attend an interview conducted by the CRC if they have completed the CPD course within 3 years before the date of submission of the renewal or restoration application and provided the course certificate upon application.

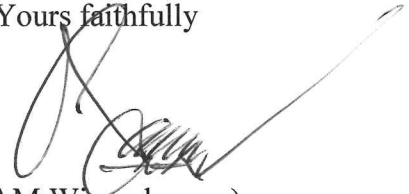
5. Contractors who have conviction or disciplinary records, or have been suspended by the Development Bureau or the Housing Authority to tender for public works in the past registration period, will be required to attend an interview conducted by the CRC upon application for renewal or restoration of registration even if they have attended the CPD course.

6. Contractors who have not made use of the exemption arrangement and attended an interview for renewal or restoration of registration but failed in the interview, will not be allowed to make use of the exemption arrangement upon subsequent application(s).

7. It must be emphasised that the availability of the CPD course will depend on the actual number of applicants. HKIC has the discretion to cancel any course due to low enrolment or any other unforeseen factors at its discretion. If HKIC terminates the CPD course, the exemption arrangement as mentioned above will also cease automatically.

8. If you have any questions regarding the course details, please contact the Centre for Professional Development of the HKIC at tel. no. 2100 9000. For other enquiries, please contact our Mr CHAN Chi-yeung, Structural Engineer/Registration 2 at tel. no. 3842 5085.

Yours faithfully



(TAM Wing-cheung)
Assistant Director / Corporate Services
for Building Authority

c.c. Centre for Professional Development, Hong Kong Institute of Construction