To: All Authorized Persons  
Registered Structural Engineers  
Registered Geotechnical Engineers  
Registered Inspectors  
Registered General Building Contractors  
Registered Specialist Contractors  
Registered Minor Works Contractors

Dear Sir/Madam,

**Code of Practice for Site Supervision 2009 Corrigenda**

To keep in pace with the development of the building industry and to meet the changing needs of users, the Code of Practice for Site Supervision 2009 (the Code) has been kept under regular review in partnership with relevant stake-holders and government departments.

Subsequent to the corrigenda issued on 8 May 2015, I would like to announce, with immediate effect, corrigenda of the Code which is applicable to new and existing supervision plans.

The corrigenda include changes to the Basic Values on monetary measurable items in Table 8.1 for assessment of the Scale of Works as well as the introduction of a new sub-division of frequency level of site inspection of Level 4.4 (five visits every week) in Table 8.3 of the Code. The corrigenda have been uploaded to the website of the Buildings Department at www.bd.gov.hk and will be incorporated in the Code together with previous corrigenda.

Yours sincerely,

(X.C LEE)
Assistant Director/New Buildings 2 for Building Authority
Apart from the fluctuations in costs of labour and materials, other factors such as environmental protection and site safety measures, new design and contractual requirements, etc. also contribute greatly to the increase in cost of works. The Basic Values of monetary measurable items for assessment of the Scale of Works are reviewed and updated.
To alleviate the shortage problem of TCPs in the industry and to facilitate the practitioners to better plan their manpower resources, a new sub-division of Frequency Level 4.4 is introduced.

<table>
<thead>
<tr>
<th>Frequency Level of Site Inspection</th>
<th>Description</th>
<th>Nominal Supervision Input (Equivalent Man-days per Month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 4</td>
<td>One visit every week</td>
<td>4</td>
</tr>
<tr>
<td>Level 4.1</td>
<td>Two visits every week</td>
<td>8</td>
</tr>
<tr>
<td>Level 4.2</td>
<td>Three visits every week</td>
<td>12</td>
</tr>
<tr>
<td>Level 4.3</td>
<td>Four visits every week</td>
<td>16</td>
</tr>
<tr>
<td>Level 4.4</td>
<td>Five visits every week</td>
<td>20</td>
</tr>
<tr>
<td>Level 5</td>
<td>Full time on site</td>
<td>25</td>
</tr>
</tbody>
</table>

**Legends:**
- New Sub-division of Frequency Level