

26 March 2021

To : ALL Authorized Persons  
Registered Structural Engineers  
Registered Geotechnical Engineers  
Registered Inspectors  
Registered General Building Contractors  
Registered Specialist Contractors  
Registered Minor Works Contractors

Dear Sir/Madam,

### **Code of Practice for Site Supervision 2009 (2021 Edition)**

I would like to announce the promulgation of the Code of Practice for Site Supervision 2009 (2021 Edition) (the Code), incorporating the corrigenda and amendments issued in May 2015, June 2016, May 2019, and September and December 2020. The Code has also incorporated certain minor amendments recommended by the Technical Committee on the Code, which are promulgated with immediate effect from the date of this letter.

2. The amendments include:
- (a) New paragraph 4.1 – to move previous paragraph 6.25 to paragraph 4.1 under the new sub-heading “*General Principles*”;
  - (b) Paragraph 7.1(a) – to add a new item “natural terrain hazard mitigation”;
  - (c) Table 8.1 of paragraph 8.6 – to rephrase the type of building works “slope/retaining wall/buried services repairs” as “repair of slope/retaining wall/buried services”;
  - (d) Paragraph 10.2 – to add a requirement that technically competent persons should have their own copy of site supervision report with their identities recorded (e.g. full name, post and signature);
  - (e) Appendix V – to add sample 6;
  - (f) Appendix VI – to add sample 8; and
  - (g) Appendix VII – to update the qualification requirements for technically competent persons with academic background in geology.

3. The Code is available for viewing in Buildings Department website [www.bd.gov.hk](http://www.bd.gov.hk) under the “Codes, design manuals and guidelines” page of the “Resources” section. It may be downloaded subject to the terms and conditions stipulated in the website.

Yours faithfully,

A handwritten signature in black ink, consisting of a circular loop on the left and a long, sweeping tail that curves upwards and to the right.

( HO Hon-kit, Humphrey )  
Assistant Director / New Buildings 2  
for Building Authority