

20 September 2025

To: Property Management Companies

Dear Sir/Madam,

**Precautionary Measures for Public and Building Safety  
during Severe Tropical Storm “Ragasa”**

According to the forecast of the Hong Kong Observatory, **Severe Tropical Storm “Ragasa” (“樺加沙”) may intensify to super typhoon strength** and approach Hong Kong early next week. I am writing to solicit your immediate co-operation in conducting inspections and implementing measures to mitigate the potential safety threats that may be posed by typhoon to the buildings/estates under your management.

2. To ensure public and building safety, please take the following measures to mitigate the threats posed by typhoon:

- (a) Advise the owners/occupants to provide proper protection materials or devices for windows, glass doors and glass panels in exposed positions, and to ensure all openable windows (including openable sashes of curtain walls) are securely closed and locked;
- (b) Ensure gondola (if any) parked at safe location and is properly secured;
- (c) Remove/relocate the potential target/object that may be hit by a fallen tree/branch, or restrict access/cordon off the area within the possible tree fall zone;
- (d) Inspect all projections and installations at the building exteriors (e.g. scaffolds, signboards, advertisement, decorations, photovoltaic panels and their supporting structure or supporting structure for other building services installation) as well as remind the owners/occupants to pay attention and make necessary arrangement with them to ensure such are in secure and safe conditions;
- (e) Inspect roof, podium, flat roof and basement (including car park) to ensure surface water drains and rainwater manholes are in good working order without blockage;
- (f) Provide suitable pumping equipment at areas of flooding risk such as electrical and mechanical plant rooms and basement car park; and
- (g) Inspect slopes and retaining walls within the development to ascertain any anomalies (e.g. cracks, drains blocked, mud oozing, fallen rocks).

/3. ...

3. Please immediately impress upon your management staff to ensure that the suitable precautionary measures are taken. After inclement weather, you are advised to appoint competent persons to carry out inspections and the necessary repair works as soon as possible.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Chan Wai-tong', written in a cursive style.

( CHAN Wai-tong, Victor )  
Chief Officer/Technical Services  
for Director of Buildings