

**CONTROLLING OFFICER'S REPLY**

**DEVB(PL)271**

**(Question Serial No. 3397)**

Head: (82) Buildings Department  
Subhead (No. & title): (000) Operational expenses  
Programme: (1) Buildings and Building Works  
Controlling Officer: Director of Buildings (HUI Siu-wai)  
Director of Bureau: Secretary for Development

Question:

Regarding the engagement of outsourced workers, please provide the following information:

	2014-15 (latest position)
Number of outsourced service contracts	( )
Total expenditure for outsourced service providers	( )
Duration of service of each outsourced service provider	( )
Number of outsourced workers engaged through outsourced service providers	( )
Distribution of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	
Monthly salary range of outsourced workers	
• \$30,001 or above	( )
• \$16,001 to \$30,000	( )
• \$8,001 to \$16,000	( )
• \$6,501 to \$8,000	( )
• \$6,240 to \$6,500	( )
• under \$6,240	( )
Length of service of outsourced workers	
• over 15 years	( )
• 10 to 15 years	( )
• 5 to 10 years	( )
• 3 to 5 years	( )
• 1 to 3 years	( )
• under 1 year	( )
Percentage of outsourced workers against the total number of staff in the Department	( )
Percentage of expenditure for outsourced service providers against the total staff costs of the Department	( )

Number of staff who received severance payment/long service payment/contract gratuity	( )
Amount of severance payment/long service payment/contract gratuity paid	( )
Number of staff with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF)	( )
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	( )
Number of staff with paid meal break	( )
Number of staff without paid meal break	( )
Number of staff working 5 days per week	( )
Number of staff working 6 days per week	( )

Figures in ( ) denote percentage changes compared with the same period in 2013-14

Asked by: Hon WONG Kwok-hing (Member Question No. 42)

Reply:

The Buildings Department employs outsourced services in office cleansing, security and maintenance of engineering systems and equipment. The requested information as at 31 January 2015 is provided in the tables below.

**(a) Number of outsourced service contracts**

2014-15 (as at 31.1.2015)
4 (+33%)

**(b) Total expenditure for outsourced service providers (in million)**

2014-15 (as at 31.1.2015)
\$1.489 (+7%)

**(c) Duration of outsourced service contracts**

Duration of service	2014-15 (as at 31.1.2015) Number of contracts
6 months or less	0 (0%)
Over 6 months to 1 year	2 (+100%)
Over 1 year to 2 years	1 (-50%)
Over 2 years	1 (+100%)
<b>Total:</b>	<b>4 (+33%)</b>

**(d) Number of outsourced workers engaged through outsourced service providers**

2014-15 (as at 31.1.2015)
25 (+13.6%)

*Note: Both full time and part time workers are included.*

**(e) Work nature of outsourced workers**

<b>Nature of service contracts</b>	<b>2014-15 (as at 31.1.2015) Number of workers</b>
Security	1 (0%)
Cleansing	16 (+14.3%)
Maintenance of engineering systems and equipment	8 (+14.3%)
<b>Total:</b>	<b>25 (+13.6%)</b>

**(f) Salaries and length of service of outsourced workers**

We do not have information on the remuneration package and years of service of outsourced workers who are employees of the contractors. From time to time, the contractors may arrange replacement of outsourced workers during the contract period for different reasons or assign different workers to perform a certain type of task such as maintenance of equipment upon receipt of service call.

**(g) Percentage of outsourced workers against the total number of staff in the Department**

2014-15 (as at 31.1.2015)
1.4% (+0.1%)

**(h) Percentage of expenditure for outsourced service providers against the total staff costs of the Department**

2014-15 (as at 31.1.2015)
0.2% (0%)

**(i) Details of severance payment/long service payment/contract gratuity of outsourced workers**

The outsourced workers are employees of the contractors. The number of outsourced workers who received severance payment/long service payment/contract gratuity offset against the employer's contributions under the Mandatory Provident Fund and the amount and details of the payment are arranged by the employers of the outsourced workers. These are governed by the employment contract between the two parties and we do not have the relevant information.

**(j) Paid meal break for outsourced workers**

The outsourced workers are employees of the contractors, and whether meal breaks are paid is governed by the employment contract between the two parties. We do not have the relevant information.

**(k) Working days of outsourced workers**

	2014-15 (as at 31.1.2015) <b>Number of workers</b>
5 working days or less per week	25 (+13.6%)
More than 5 working days per week	0 (0%)
<b>Total:</b>	<b>25 (+13.6%)</b>

*Figures in ( ) denote percentage changes compared with the same period in 2013-14*

- End -