

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

Head: 82 Buildings Department

Subhead (No. & title):
000 Operational Expenses

Programme: Buildings and Building Works

Controlling Officer: Director of Buildings

Director of Bureau: Secretary for Development

Question:

Regarding the engagement of "outsourced workers", please provide the following information:

	2012-13	2011-12	2010-11
Number of outsourced service contracts	()	()	()
Total expenditure for outsourced service providers	()	()	()
Duration of service for each outsourced service provider	()	()	()
Number of outsourced workers engaged through outsourced service providers	()	()	()
Distribution of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	()	()	()

Monthly salary range of outsourced workers			
• \$30,001 or above	()	()	()
• \$16,001 - \$30,000	()	()	()
• \$8,001 - \$16,000	()	()	()
• \$6,501 - \$8,000	()	()	()
• \$5,001 - \$6,500	()	()	()
• \$5,000 or below	()	()	()
• number of staff with monthly salary below \$5,824	()	()	()
• number of staff with monthly salary between \$5,824 and \$6,500	()	()	()
Length of service of outsourced workers			
• 5 years or above	()	()	()
• 3 – 5 years	()	()	()
• 1 – 3 years	()	()	()
• less than 1 year	()	()	()
Percentage of outsourced workers against the total staff in the department	()	()	()
Percentage of expenditure for outsourced service against the total staff costs in the department	()	()	()
Number of outsourced workers with paid meal break	()	()	()
Number of outsourced workers without paid meal break	()	()	()
Number of outsourced workers working 5 days per week	()	()	()
Number of outsourced workers working 6 days per week	()	()	()

Figures in () denote percentage changes

Asked by: Hon. WONG Kwok-hing

Reply:

The Buildings Department employs outsourced services in office cleansing, security, and maintenance of engineering systems and equipment. The requested information is provided in the tables below. However, we are unable to provide information for 2012-13 since the need for outsourced services varies with changing service needs of the Department.

(a) Number of outsourced service contracts

2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
3 (0%)	3

(b) Total expenditure for outsourced service providers (in million)

2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
\$1.242 (-66.1%)	\$3.667

(c) Duration of outsourced service contracts

Duration of service	2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
	Number of contracts	
6 months or less	0 (0%)	0
Over 6 months to 1 year	1 (0%)	1
Over 1 year to 2 years	2 (0%)	2
Over 2 years	0 (0%)	0
Total:	3 (0%)	3

(d) Total number of workers engaged through outsourced service providers

2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
22 (-12%)	25

Note: Both full time and part time workers are included.

(e) Work nature of outsourced workers

Nature of service contracts	2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
	Number of workers	
Security	2 (0%)	2
Cleansing	13 (-7.1%)	14
Maintenance of engineering systems and equipment	7 (-22.2%)	9
Total:	22 (-12%)	25

(f) Salaries and length of service of outsourced workers

We do not have information on the remuneration package and years of service of outsourced workers who are employees of the contractors. From time to time, the contractors may arrange replacement of outsourced workers during the contract period for different reasons or assign different workers to perform a certain type of task such as maintenance of equipment upon receipt of service call.

(g) Percentage of workers against the total staff in the Department

2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
1.5% (-0.3%)	1.8%

(h) Percentage of expenditure for outsourced service providers against the total staff costs in the Department

2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
0.3% (-0.3%)	0.6%

(i) Paid meal break for outsourced workers

The outsourced workers are employees of the contractors, and whether meal breaks are paid or not is governed by the employment contract between the two parties. We do not have information in this respect.

(j) Working days of outsourced workers

Working days	2011-12 (as at 31.12.2011)	2010-11 (as at 31.3.2011)
	Number of workers	
5 working days or less per week	22 (-12%)	25
More than 5 working days per week	0 (0%)	0
Total:	22 (-12%)	25

Figures in () denote percentage changes

Signature _____

Name in block letters AU Choi-kai

Post Title Director of Buildings

Date 28.2.2012