

**CONTROLLING OFFICER'S REPLY TO  
INITIAL WRITTEN QUESTION**

**DEVB(PL)127**

Question Serial No.

Head : 82 Buildings Department    Subhead (No. & title) :  
000 Operational Expenses

1141

Programme : Buildings and Building Works

Controlling Officer : Director of Buildings

Director of Bureau : Secretary for Development

Question :

On engagement of "outsourced workers", please provide the following information:

	2011-1 2	2010-1 1	2009-1 0	2008-0 9
Number of outsourced service contracts	( )	( )	( )	( )
Total expenditure for outsourced service providers	( )	( )	( )	( )
Duration of service for each outsourced service provider	( )	( )	( )	( )
Number of workers engaged through outsourced service providers	( )	( )	( )	( )
Details of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)				
Monthly salary range of outsourced workers				
\$30,001 or above	( )	( )	( )	( )
\$16,001 - \$30,000	( )	( )	( )	( )
\$8,001 - \$16,000	( )	( )	( )	( )
\$6,501 - \$8,000	( )	( )	( )	( )
\$5,001 - \$6,500	( )	( )	( )	( )
\$5,000 or below	( )	( )	( )	( )
number of workers with salary below \$5,824	( )	( )	( )	( )
number of workers with salary between \$5,824 and \$6,500	( )	( )	( )	( )
Length of service of outsourced workers				
5 years or above	( )	( )	( )	( )
3 - 5 years	( )	( )	( )	( )
1 - 3 years	( )	( )	( )	( )
less than 1 year	( )	( )	( )	( )
Percentage of outsourced workers against the total staff in the department	( )	( )	( )	( )

Percentage of expenditure for outsourced service providers against the total staff costs in the department	( )	( )	( )	( )
Number of workers with paid meal break	( )	( )	( )	( )
Number of workers without paid meal break	( )	( )	( )	( )
Number of workers working 5 days per week	( )	( )	( )	( )
Number of workers working 6 days per week	( )	( )	( )	( )

( ) denotes percentage of increase or decrease per year

Asked by : Hon. WONG Kwok-hing

Reply :

The Buildings Department uses outsourced services in office cleansing, security and maintenance services on engineering system and equipment. The requested information is provided below. However, we are unable to provide information for 2011-12 since the need for outsourced services fluctuates with changing service needs of the Department.

**(a) Number of outsourced service contracts**

2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
3 (0%)	3 (0%)	3

**(b) Total expenditure for outsourced service providers (in million)**

2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
\$ 0.667* (-81.0%)	\$3.502 (-1.5%)	\$3.556

\* Payment for the contract on maintenance services on engineering system and equipment will be made in March 2011.

**(c) Duration of outsourced service contracts**

Duration of service	2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
	Number of contracts		
6 months or less	0 (0%)	0 (0%)	0
Over 6 months to 1 year	1 (0%)	1 (0%)	1
Over 1 year to 2 years	2 (+100%)	1 (0%)	1
Over 2 years	0 (-100%)	1 (0%)	1
<b>Total:</b>	3 (0%)	3 (0%)	3

**(d) Total number of workers engaged through outsourced service providers**

2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
25 (+8.7%)	23 (+9.5%)	21

*Note: Both full time and part time workers are included.*

**(e) Work nature of outsourced workers**

Nature of service contracts	2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
	Number of workers		
Security	2 (+100%)	1 (0%)	1
Cleansing	14 (+7.7%)	13 (+18.2%)	11
Maintenance of engineering systems and equipment	9 (0%)	9 (0%)	9
<b>Total:</b>	25 (+8.7%)	23 (+9.5%)	21

**(f) Salaries and length of service of outsourced workers**

We do not have information on the remuneration package and years of service of outsourced workers who are employees of the contractors. From time to time, the contractors may arrange replacement of outsourced workers during the contract period for different reasons or assign different workers to perform a certain type of task such as maintenance of equipment upon receipt of service call.

**(g) Percentage of workers against the total staff in the Department**

2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
1.7% (+0.3%)	1.4% (+0.1%)	1.3%

**(h) Percentage of expenditure for outsourced service providers against the total staff costs in the Department**

2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
0.1% (-0.4%)	0.5% (0%)	0.5%

**(i) Paid meal break for outsourced workers**

The outsourced workers are employees of the contractors, and whether meal break is paid or not is governed by the employment contract between the two parties. We do not have information on this matter.

(j) Working days of outsourced workers

Working days	2010-11 (as at 31.12.2010)	2009-10 (as at 31.3.2010)	2008-09 (as at 31.3.2009)
	Number of workers		
5 working days or less per week	25 (+8.7%)	23 (+9.5%)	21
More than 5 working days per week	0 (0%)	0 (0%)	0
<b>Total:</b>	25 (+8.7%)	23 (+9.5%)	21

( ) denotes percentage of increase or decrease per year

Signature \_\_\_\_\_

Name in block letters     AU Choi-kai    

Post Title     Director of Buildings    

Date     17.3.2011