

General Requirements for Superstructure Works and Structural (Alterations and Additions) Works

To ensure full compliance with the Buildings Ordinance (BO), it is prudent for the Authorized Person (AP) who acts as the coordinator of the building works to inform the Registered General Building Contractor (RGBC)/Registered Specialist Contractor (RSC) of all the imposed conditions attached to this approval.

2. It is your duty to ensure that the works so approved are compatible with the approved general building plans. You are reminded that the approval of this structural submission does not infer that any general building plans corresponding to this application will be approved by the Building Authority. [Under section 16(3) of the BO, the consent for the commencement and carrying out of the works now approved will not be given until the corresponding general building plans have been approved.]^{##}

3. You are reminded that the record plans and/or test reports required under this approval should be submitted within the time frame as specified in the attached appendix/appendices. Delay in the submission of the required documents may affect the timely processing of Form BA14 and/or occupation permit applications.

4. You are reminded that exemption from regulation 33(1) of the Building (Administration) Regulations in respect of minor amendments to the above approved works should be obtained prior to carrying out of the minor amendment works during construction process. You are therefore advised to submit the application for exemption simultaneously with the application for the first consent to the commencement of the said works. Your attention is drawn to paragraphs 23, 24 and 25 of PNAP ADM-19.

5. In giving this approval of plans, your attention is drawn to the following conditions:

- (a) Site supervision of the [please refer to approval letter for details] works by a team of supervisors shall be provided each by the AP, Registered Structural Engineer, Registered Geotechnical Engineer and RGBC/RSC in accordance with the Technical Memorandum for Supervision Plans 2009 and the Code of Practice for Site Supervision 2009 to ensure that the works are carried out in accordance with the approved plans and in such a manner as not to render inadequate the margin of safety of, or impair the stability of, or cause danger to any building, structure, land, street or services.

/6. ...

6. In connection with paragraph 5 above, details of site supervision for the above works shall be included in the supervision plan and submitted prior to or at the time of application for consent to the commencement of the works.

7. To promote green environment and facilitate effective preparation and processing of structural submissions, you are encouraged to submit structural plans in specified electronic format via Electronic Submission Hub (ESH) as an alternative to the conventional paper submission. For details and type of plans being accepted in ESH, please refer to ESH website at <https://esh.bd.gov.hk> and PNAP ADM-17.

Inapplicable for pile cap works