

Ref: BD _____

Address: _____

Appendix _____ to approval dated _____

Demolition Works

In giving this approval of plans, your attention is drawn to the following conditions:

- (a) Site supervision of the demolition works by a team of supervisors shall be provided each by the Authorized Person, the Registered Structural Engineer, the Registered Geotechnical Engineer[#] and the Registered Specialist Contractor (RSC) (Demolition) in accordance with the Technical Memorandum for Supervision Plans 2009 and the Code of Practice (CoP) for Site Supervision 2009 to ensure that the works are carried out in accordance with the plans approved and in such a manner as not to render inadequate the margin of safety of, or impair the stability of, or cause danger to any building, structure, land, street or services.
 - [#](b) A full time Technically Competent Person (TCP) T5 shall be appointed by the RSC (Demolition) to oversee the entire process of complex structures demolition works and demolition of buildings which also act as earth-retaining structures supporting adjacent ground with a ground level difference exceeding 1.5 m. The TCP T5 shall be a Registered Professional Engineer in the structural, civil or building discipline and directly responsible to the RSC (Demolition).
 - (c) A debris disposal and management system shall be prepared and implemented by the RSC (Demolition) in accordance with the CoP for Demolition of Buildings 2004.
2. Under regulation 9(3) of the Building (Demolition Works) Regulations, the use of powered mechanical plant (except hand-held powered tools) or equipment in demolition work shall be operated by an operator experienced in the operation of the particular plant or equipment; and the operator shall be under the immediate supervision of a competent foreman with adequate experience in demolition work.
3. In connection with paragraphs 1 and 2 above, the following documents shall be submitted prior to or at the time of application for consent to the commencement of the demolition works:
- (a) Supervision plan showing details of site supervision of the demolition works and details of the TCP T5.
 - (b) Details of the debris disposal and management system.
 - (c) Personal particulars, qualifications and experience of the operator^{^**} of any powered mechanical plants or equipment proposed to be used.

Delete wherever inapplicable.

^ If the powered mechanical plants or equipment to be used are remote-controlled, the operator should have completed the training course and obtained the relevant certificate in “Certificate in Demolition of Building for Robot Operators”, organised by the Hong Kong Institute of Construction. The operator must remain in close proximity to the powered mechanical plants or equipment and carry out the demolition works only while the works are within his/her direct line of sight. Details of the remote-controlled powered mechanical plants should be submitted to the Buildings Department for record seven days prior to the commencement of the demolition works.

** For the Personal Data contained in the documents/reports mentioned in this Appendix

Purposes of Collection

- (i) The personal data provided will be used by the Buildings Department for the following purposes:
 - (a) activities relating to the processing of the submission;
 - (b) activities relating to works specified in this appendix; and
 - (c) facilitating communication between the Buildings Department and the related personnel.

Classes of Transferees

- (ii) The personal data provided may be disclosed to:
 - (a) other Government departments, bureaux & relevant organisations for the purposes mentioned in paragraph (i) above; and
 - (b) any person for the purpose mentioned in paragraph (i)(b) above.

Access to Personal Data

- (iii) Data subject has a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Data subject's right of access includes the right to obtain a copy of his/her personal data provided by AP/RSE's submission.

Responsibility of AP/RSE

- (iv) AP/RSE should be responsible for disseminating of the above information to the relevant data subjects.