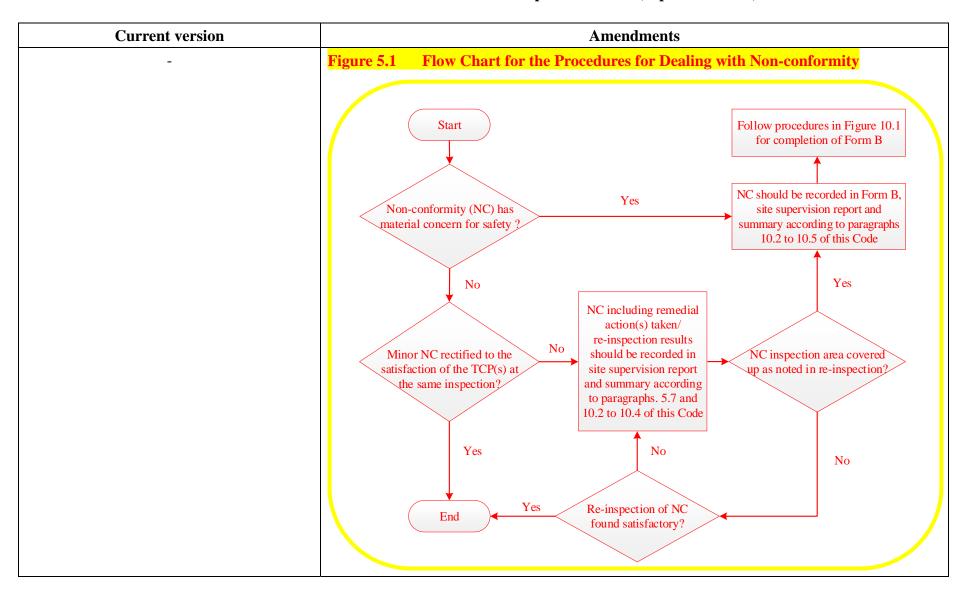
| Current version | Amendments |
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| 4 Safety Management and Responsibilities of Relevant Personnel | 4 Safety Management and Responsibilities of Relevant Personnel |
| Responsibilities of Relevant Personnel | Responsibilities of Relevant Personnel |
| 4.4 The AP, RSE, RGE and AS shall also submit the confirmation of appointment of TCPs as at an Annex to Supervision Plan or within 7 days from the date of commencement of works as indicated in the Form BA10/ notice of commencement of minor works. | 4.4 The AP, RSE, RGE and AS shall also submit the confirmation of appointment of TCPs as an Annex to Supervision Plan or within 7 days from the date of commencement of works as indicated in the Form BA10/ notice of commencement of minor works. The AP, RSE and RGE shall ensure that the RC is fully aware of any task specific requirements shown on the approved plans and/or imposed by the BA as conditions of plan approval or granting of consent for commencement of works pursuant to any provision of the BO or its subsidiary legislations. The respective heads of the safety management structure shall be responsible to ensure that their Representatives and TCPs in their stream are fully aware of such task specific requirements and/or conditions. |

| | Current version | | Amendments |
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| 5 | Typical Items for Specific Tasks by TCPs | 5 | Typical Items for Specific Tasks by TCPs General Requirements |
| 5.2 | The TCPs shall carry out their duties as per the check lists devised by their own heads of stream and all the check lists and inspection records shall be kept on site for the inspection of the BA | 5.2 5.4 | The TCPs shall carry out their duties as per the checklists devised by their own heads of stream and all the checklists and inspection records shall be completed contemporaneously and kept on site for the inspection of the BA. Recording of Non-conformities Recording of non-conformities mainly serves two purposes: (a) to ensure the non-conformities would be rectified readily, and; (b) to provide a lesson learning opportunity so as to prevent recurrence. |
| 5.4 | All non-conformities detected during the checking of typical items for specific tasks by the TCPs must be properly recorded in the Non-Conformity and Rectification Reports, Form B at Appendix III to this Code. Detailed procedures for dealing with non-conformities are specified in paragraph 10.3 of this Code. | 5. <mark>-5</mark> | Other than the non-conformities under paragraphs 5.6 to 5.8 below, all non-conformities detected during the checking of typical items for specific tasks by the TCPs must be properly recorded in the Non-Conformity and Rectification Reports, Form B at Appendix III to this Code. Detailed procedures for the completion of Non-conformity and Rectification Reports are specified in paragraph 10. 5 of this Code. |

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| - | Non-conformities that do not have material concern for safety |
| | and could be confirmed to have been rectified satisfactorily by |
| | re-inspection before being covered up are not required to be |
| | recorded in the Form B. |
| | 5.7 Particulars of the non-conformities mentioned in paragraph 5.6 |
| | above, including the remedial actions taken and the re-inspection |
| | results, should be properly recorded by the TCPs in their site |
| | supervision reports. Detailed requirements of site supervision |
| | report are specified in paragraphs 10.2 to 10.4 of this Code. |
| | 5.8 Non-conformities that are very minor in nature (for example, |
| | minor irregularities in temporary works or work procedures such |
| | as misplaced spacers for reinforcement fixing, debris inside the |
| | formwork before concreting) and have been readily rectified to the |
| | satisfaction of the TCPs at the same inspection are not required to |
| | be recorded in the Form B, nor in the TCPs' site supervision |
| | reports. |
| | |

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| | 5.9 Contemporaneous inspection records should be kept by each |
| | member of the supervision teams who should record all non- |
| | conformities based on the principles set out in paragraphs 5.5 to |
| | 5.8 and report the situation to the AP, RSE, RGE or AS, as the |
| | case maybe. |
| | |
| | 5.10 A flow chart showing the procedures for dealing with non- |
| | conformity is shown in Figure 5.1. |
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| | |



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| 6 | Quality Supervision Requirements Principles of Quality Supervision | 6 | Quality Supervision Requirements Principles of Quality Supervision |
| 6.6 | Inspection records should be kept for each member of the supervision team who should report any non-conformities to the RSE, RGE or AS, as the case may be. | 6.6 | Contemporaneous i nspection records should be kept for each member of the supervision team who should record and report all non-conformities in accordance with the requirements set out in paragraph 5.9 of this Code. |
| 8 | Supervision Requirements | 8 | Supervision Requirements |
| | Scale of Works | | Scale of Works |
| 8.8 | A scale factor of less than one would allow visits of duration of less than one full day but at the same frequency level. The minimum frequency level of site inspections as set out in Table 1 of the Technical Memorandum should not be reduced. For full time TCPs, full time attendance is still required in providing continuous supervision. | 8.8 | A scale factor of less than one would allow visits of duration of less than one full day but at the same frequency level. The minimum frequency level of site inspections as set out in Table 1 of the Technical Memorandum should not be reduced. For full time TCPs, they should be stationed on site to provide continuous supervision. The RC should allocate sufficient resources to provide continuous supervision on site when the building works or street works are underway, in order to ensure that: |
| | | | (a) safety management measures and actions are implemented during the course of the above works to meet the objectives of section 4.3 of the Technical Memorandum; |

| Current version | Amendments |
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| - | the building works and street works (including the associated temporary works) are carried out properly in accordance with the specifications, method statements, plans approved by the BA and any order made / condition imposed by the BA in respect of such works, or submitted plans for minor works; |
| | (c) any problems encountered are timely resolved before being covered up or proceeded to the next stage of works; and |
| | (d) any non-conformity identified is properly handled in accordance with paragraphs 5.5 to 5.9 and 10.5 of this Code. For any task specific qualified supervision requirements imposed by the BA as conditions of plan approval or granting of consent for commencement of works pursuant to any provision of the BO or its subsidiary legislations, they would be specified at the time of imposing the conditions where appropriate. |
| | The manner of continuous supervision may vary from task to task and should be commensurate with the scale and complexity of the individual task concerned. It also depends on the specific types/stage of the works being carried out and whether any non-conformity could be readily identifiable and rectifiable during and after completion of a particular working procedure or stage of the works. In other words, any intermittent absence of a TCP from a task must not be of such nature and duration as to cause any interruption to the continuous supervision of the works or there should be any chances for improper performance to arise or serious consequence to occur. |

Current version

| | | | | | Table 8.8 | | | | | |
|---|---------------|------------------------|--------------|---|------------------------|------|---|------------------------|--|------------------------|
| | | M | linim | um Qualifications a | nd Experienc | e Re | equired for TCP T5 | | | |
| Type of | AP's Stre | am | RSE's Stream | | RGE's Stream | | RC's Stream | | | |
| Building Works or Street Works | Qualification | Relevant Experience | | Qualification | Relevant Experience | | Qualification | Relevant Experience | Qualification | Relevant Experience |
| GIFW | N/A | | | N/A | | (a) | Registered Professional Engineer (Geotechnical) | 5 years | N/A | |
| Building Works with significant geotechnical content | N/A | | (a) | Registered Professional Engineer (Civil/ structural/geotechnical). | 5 years | (a) | Registered Professional Engineer (Geotechnical) | 5 years | N/A | |
| Foundation Works | N/A | | (a) | Registered Professional Engineer (Civil/ structural/ geotechnical) | 5 years | | N/A | | N/A | |
| Demolition Works | N/A | | (a) | Registered Professional Engineer (Civil/ structural/building). | 5 years | | N/A | | (a) Registered Professional Engineer (Civil/ structural/building). | 5 years |
| Street Works or all Building Works (other than the above types of works and Minor Works) | N/A | | (a) | Registered Professional Engineer (Civil/structural/ geotechnical). | 5 years | | N/A | | N/A | |
| Class I Minor Works | N/A | | | N/A | | | N/A | | N/A | |

Amendments Table 8.8 Minimum Qualifications and Experience Required for TCP T5 AP's Stream RSE's Stream RGE's Stream RC's Stream Type of Building Relevant Relevant Relevant Qualification Relevant Oualification Oualification Oualification Works or Experience Experience Experience Experience Street Works GIFW N/A N/A Registered Professional N/A 5 years Engineer (Geotechnical) Building Works with significant N./A N/A Registered Professional 5 years Registered Professional 5 years Engineer (Civil/ Engineer geotechnical content structural/geotechnical). (Geotechnical) Foundation Works N/A Registered Professional N/A N/A 5 years Engineer (Civil/ structural/ geotechnical) Demolition Works N/A Registered Professional N/A Registered Professional 5 years 5 years Engineer (Civil/ Engineer (Civil/ structural/building). structural/building). Alteration N/A5 years N/A5 years Registered (a) Registered and addition Professional Professional works to a Engineer (Civil/ Engineer (Civil/ heritage structural/ structural/ building geotechnical/ geotechnical) building). Street Works or all N/A Registered Professional 5 years N/A N/A Building Works Engineer (Civil/structural/ (other than the geotechnical). above types of works and Minor Works) Class I Minor N/A N/A N/A N/A

Works

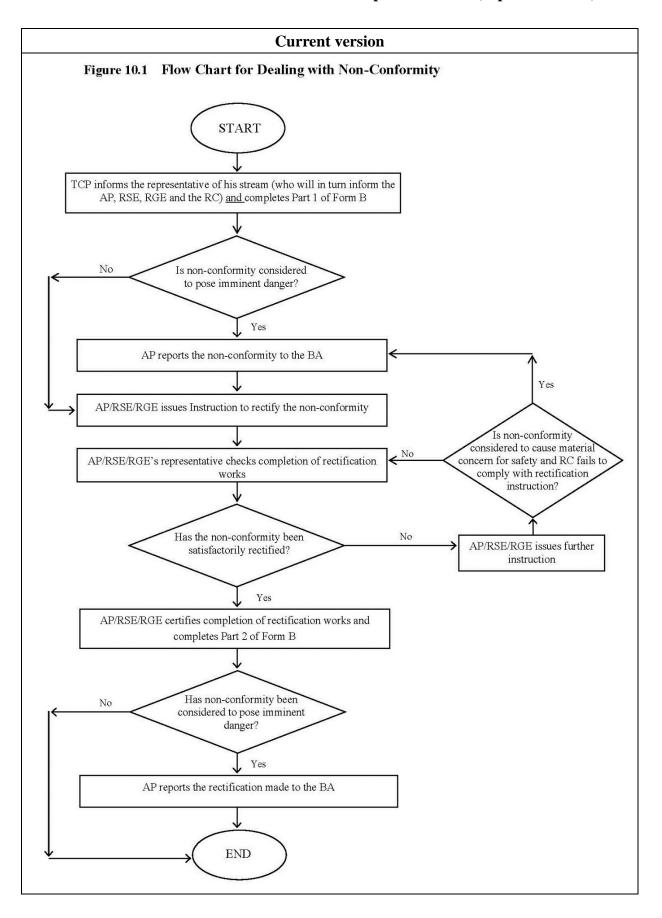
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|-----------------------------|---|-------------------------------------|---|--|-----------------------|-----------------------|--|--|
| Superv Type of | Table 9.1 vision Requirements for Critical Stages of | Building Works Inspection Frequency | | Table 9.1 | | | | |
| Building Works | S Critical Stages of Work Demolition of complex structures, such as flat | RC's T5 RSE's T5 | Supervision Requirements for Critical Stages of Building Works (Notes 1, 2 & 3) | | | | | |
| Demolition: Addition and | slab, prestressed concrete, transfer plate, hanger, long span beam greater than 10 m, steel framed construction, and cantilevered structure over street | | Type of Building Works | Critical Stages of Work | Inspection RC's T5 | Frequency RSE's T5 | | |
| Alteration Works | with span greater than 1.2 m. Demolition of buildings which also act as earth-retaining structures supporting adjacent ground with a ground level difference exceeding 1.5 m – additional inspection at twice a week by RGE's T5 is also required. | I mee a meek | Demolition; Addition and alteration works | Demolition of complex structures, such as flat slab, prestressed concrete, transfer plate, hanger, long span beam greater than 10 m, steel framed construction, and cantilevered structure over street with span greater than 1.2 m. | | Twice a week | | |
| | | | | Demolition of buildings which also act as earth-retaining structures supporting adjacent ground with a ground level difference exceeding 1.5 m – additional inspection at twice a week by RGE's T5 is also required. | Full Time | Twice a week | | |
| | | | Alteration and addition works to a heritage building | Works (Note 5) that would involve alteration and addition to or temporary removal of an existing loadbearing structural members such as foundation, wall, pier, column, hanger, beam with span greater than 6m, cantilevered structure and roof truss. | Full Time | Twice a week | | |
| | | | | | I | | | |

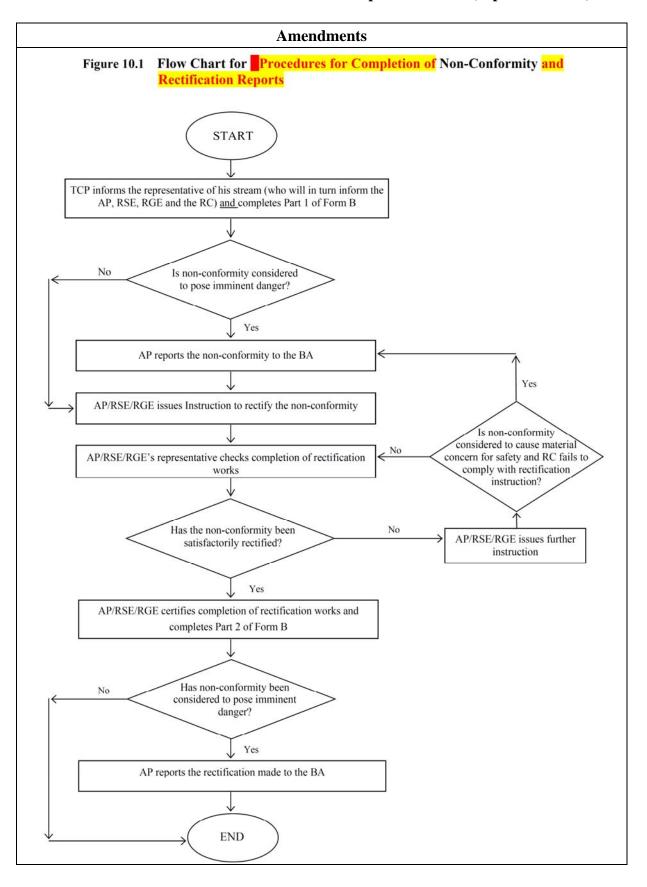
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| Notes to Table 9.1 | Notes to Table 9.1 |
| | |
| | It refers to a building covered in paragraph 2.1 of the Practice Guidebook for Adaptive Re-use of Alteration and Addition Works to Heritage Buildings (2019 Edition). It includes a declared monument or a proposed monument defined under the Antiquities and Monuments Ordinance (Cap. 53), a graded historic building accorded by the Antiquities Advisory Board (AAB) or a proposed graded historic building identified by the Antiquities and Monuments Office (AMO). Where a building has not been declared under Cap. 53 nor graded by the AAB / proposed to be graded by AMO and yet possesses a cultural significance in terms of aesthetic, historic, scientific, social or spiritual value, etc., the AP should consult AMO on whether the building is a heritage building. |
| | 5) They include Cases 1 and 3 temporary works categorised under paragraph 4.7. |

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| 10 | Communication and Reports | 10 | Communication and Reports |
| 10.1 | Interstream Communication Interstream communications are as important as within-stream communications in order to facilitate effective supervision. TCPs shall take all reasonable and practical steps to inform their counterparts of any aspects of the works which have concern or may cause concern on matters related to safety. | 10.1 | Interstream Communications Interstream communications are as important as within-stream communications in order to facilitate effective supervision. TCPs shall take all reasonable and practical steps to inform their counterparts of any aspects of the works or any task specific requirements shown on the approved plans and/or imposed by the BA pursuant to any provision of the BO or its subsidiary legislations, which have concern or may cause concern on matters related to safety or quality. |
| 10.2 | Site Supervision Reports Site supervision reports are required to be completed by all TCPs whenever they carry out site safety supervision activities. These reports should be filed and maintained at the site office for the inspection of the BA. AP/RSE/RGE/AS are required to keep their inspection records at site such as notes/photo records and the works items inspected on site, particularly during the critical stages of works. | 10.2 | Site Supervision Reports Site supervision reports are required to be completed by all TCPs whenever they carry out site safety or quality supervision activities. Each TCP should have his/her own copy of site supervision report. These reports should be filed and maintained at the site office for the inspection of the BA. AP/RSE/RGE/AS are required to keep their inspection records at site such as notes/photo records and the works items inspected on site, particularly during the critical stages of works. All the above inspection records and site supervision reports should be completed contemporaneously. |

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| - | The site supervision report should include but not limited to the following items: (a) the items of works that have been inspected; (b) the results of inspection; (c) the notes of non-conformities as recorded in Form B and also as required in paragraph 5.7 of this Code, if applicable; and (d) a summary of non-conformities by the Representative of each head of the safety management structure as required in paragraph 10.4 of the Code. |
| | For the purpose of lesson learning as mentioned in paragraph 5.4 of this Code, TCPs should be aware of the non-conformities recorded through the interstream and within-stream communications established in the safety management structure. A summary of non-conformities recorded in site supervision reports as mentioned in paragraph 10.3(c) should be compiled monthly by the Representative of each head of the safety management structure as part of his/her site supervision report, so as to facilitate the regular refreshment of the cases by all TCPs in different streams. |

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| 10.3 | Non-conformity and Rectification Reports If a non-conformity arises and comes to the attention of a TCP, the following procedures should be initiated: | Non-conformity and Rectification Reports Other than those non-conformities described in paragraphs 5.6 to 5.8 of this Code, if a non-conformity arises and comes to the attention of a TCP, the following procedures should be initiated: |
| | (i) (Contents unchanged and not shown for clarity) (ii) (Contents unchanged and not shown for clarity) (iii) (Contents unchanged and not shown for clarity) (iv) (Contents unchanged and not shown for clarity) (v) (Contents unchanged and not shown for clarity) (vi) (Contents unchanged and not shown for clarity) (vii) (Contents unchanged and not shown for clarity) (viii) (Contents unchanged and not shown for clarity) | (a) (Contents unchanged and not shown for clarity) (b) (Contents unchanged and not shown for clarity) (c) (Contents unchanged and not shown for clarity) (d) (Contents unchanged and not shown for clarity) (e) (Contents unchanged and not shown for clarity) (f) (Contents unchanged and not shown for clarity) (g) (Contents unchanged and not shown for clarity) A flow chart showing the procedures for completion of non- |
| | conformity is shown in Figure 10.1. | conformity and rectification reports is shown in Figure 10.1. |





| | | Cu | rrent | versio | n | | | | | 1 | Amend | lment | S | | |
|---|--------------|-------|--------------------------|------------|------------|-------------------|----------------|---|--|--|---|---|---|--|-------------------------|
| | | | ecific Tasks P/RSE/RG | | ed by | Site Superv Fo | vision rm A | BD Ref. | | | of Specific T der AP/RSI | | ormed by | P for Site St | upervision Form A |
| BD Ref. Project Type of Works Name | | | | | | | | Project Type of V Name <mark>!</mark> Grade of | _ | | | | | | |
| Grade of TCP | | | Fre | equency of | Inspection | · | | Date DD/MM/YY | (Mon) | (Tue) | (Wed) | (Thu) | (Fri) | (Sat) | (Sun) |
| Date DD/MM/YY | (Mon) | (Tue) | (Wed) | (Thu) | (Fri) | (Sat) | (Sun) | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Item No. # | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | Signature | | | | | | | |
| | | | | | | | | Legend S | IS - Not | factory <mark>²</mark> Satisfactory (<mark>e applicable</mark> | record in | site supervis | sion report a | nd complete | e Form B |
| Signature | | | | | | | | # - Descrip | | tems listed are | | | | | |
| Legend S - Sa NS - No * - Delete if inap # - Descriptions | ot satisfact | | satisfactory | | | | | 2 If a r inspo 3 Com mate but t | non-conforcetion, it was a pletion of concording the concording th | he TCP as rmity is of would be re f Form B ern for safe item/rectif ered up du | very minor ecorded as ' is Requi ty; or (b) defication we | r nature an "satisfacto ired for a loes not ha orks canno | d has been ry". non-confo we materia of be verifi | rectified domity that I concern to the domity to the domity to the total rectified due to the domity the domit | t (a) has for safety |

| | | | | t versi | | P.2 of | Sample 1 | | | | | mple 1 | | P.2 of | Sample 1 |
|---------------------------------|------------------|------------------|------------------|----------------------------------|-------------|-----------|----------|------------------------------|-----------|--|------------------------|---------------------------------------|---------------------|-------------|---|
| | | | | asks Perfo /RGE/RC | | | Form A | BD Ref. Project | _ | | der AP/ RS | Tasks Perfor E/RGE/RC * | | | FORM A |
| BD Ref. | S | M/0000/1. | 1 | | | | | Type of W | orks | Excavation & | Lateral Su | pport Works | | | |
| Project | _ | BC Centre | | | | | | Name ¹ | _ | Mr Cho | ın Tai-man | | | | |
| Type of Work | s Ex | cavation & | a Lateral S | Support We | orks | | | Grade of | ГСР _ | T4 | | Frequency | of Inspectio | nmonth | ly |
| Name | | Mr Ch | an Tai-ma | m | | | | Date | 17/1/00 | 17/2/00 | 17/3/00 | 17/4/00 | | | |
| Grade of TCF | · | T4 | | Freque | ency of Ins | pection _ | monthly | DD/MM/YY | (Mon) | (Thu) | (Fri) | (Mon) | | | 100000000000000000000000000000000000000 |
| | | | | | | | | Item No.* | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Date DD/MM/YY | 17/1/00 (Mon) | 17/2/00 (Thu) | 17/3/00 (Fri) | 17/4/00 (Mon) | | | | A4 | S | S | | | | | |
| Item No.* | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | A5 | S | S | | | | | |
| | | | Britis | 5/145 | B/ IND | 5,145 | B,145 | A6 A7 | S S | S S | | + | | | |
| A4 | S | S | | | | | | A8 | S | S | | | | | |
| A5 | S | S | | | | | | A9 | S | S | | | | | |
| A6 | S | S | | | | | | An | S | S | | | | | |
| A7 | S | S | | | | | | | | | | | | | |
| A8 | S | S | | | | | | | | | | | | | |
| A9 | S | S | | | | | | Signature | | | | | | | |
| An | S | S | | | | | | Legend S | S - Not S | factory <mark>²</mark> Satisfactory (<mark>re applicable</mark> | | site supervis | ion report an | id complete | Form B |
| | | | | | | | | * - Delete # - Descrip | | riate e items listed | are attache | d in separate | sheet(s) | | |
| Signature Legend S - S NS - N | | | ot satisfac | etory, comp | olete Form | B) | | ² If a r inspe | on-confo | he TCP as pormity is of would be read form B | very mino corded as | r nature and "satisfactor | d has been i y". | rectified d | |

| | | | Sa | imple 2 | | P.2 of | `Sample 2 | | | | Sa | mple 2 | | P.2 of | Sample 2 Form A |
|------------------------|--------------|-------------------------|--------------|------------|------------|-------------------|-----------|---------------------------|------------------|---|--------------------------------|---------------------------------------|-------------------|------------------|------------------|
| | | ecord of Sj CP under | | | | | Form A | BD Ref. | _ | | der AP/ RS 00/11 | Tasks Perfo E /RGE/RC ' | | | |
| BD Ref. | | SM/000 | 0/11 | | | | | Project Type of W | orks — | Exeavation & | | nnort Worke | | | |
| Project | | ABC Ce | entre | | | | | Name ¹ | orks _ | | .ee <u>Tai-man</u> | | | | |
| Type of Worl | s <u>Exc</u> | avation & | Lateral St | apport Wo | rks | | | Grade of T | ССР — | T5 | 100 1100 | | of Inspecti | on fortnight | lv |
| Name | | MrXX | Lee | | | | | | _ | | | 100 | - | | |
| Grade of TCI | | T5 | | Freque | ncy of Ins | pection <u>fo</u> | rtnightly | Date DD/MM/YY | 17/1/00 (Mon) | 31/1/00 (Mon) | 14/2/00 (Mon) | 28/2/00 (Mon) | 13/3/00 (Mon) | 27/3/00 (Mon) | 10/4/00 (Mon) |
| | | | | | | | | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Date | 17/1/00 | 31/1/00 | 14/2/00 | 28/2/00 | 13/3/00 | 27/3/00 | 10/4/00 | E5 | S | S | | | | | |
| DD/MM/YY | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | E6 | S | S | | | | | |
| Item No.* | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | E7 | S | S | | | | | |
| E5 | S | S | | | | | | E9 | S | S | | | | | |
| E6 | S | S | | | | | | E11 | S | S | | | | | |
| Lo | Б | D | | | | | | E12 | S | S | | | | | |
| E7 | S | S | | | | | | E13 E15 | S | S | | | | | |
| E9 | S | S | | | | | | E15 En | S | S | | | | | |
| **** | _ | _ | | | | | | En | | | | | | | |
| E11 | S | S | | | | | | | | | | | | | |
| E12 | S | S | | | | | | | | | | | | | |
| E13 | S | S | | | | | | Signature | | | | | | | |
| E15 | S | S | | | | | | Legend S | - Satis | sfactory ² | | | | | |
| En | S | S | | | | | | N | | Satisfactory (re applicable | | site supervis | sion report a | nd complete | Form B |
| | | | | | | | | * - Delete i | f inappro | oriate | | | | | |
| | | | | | | | | | | ne items listed | are attache | d in separate | sheet(s) | | |
| | | | | | | | | | | | | | | | |
| Signature | | | | | | | | Full 1 | name of | the TCP as j | provided in | n the super | vision plan | 1. | |
| Legend S - S NS - I | | y etory (if no | ot satisfact | ory, compl | ete Form | B) | | inspe ³ Com | etion, it | ormity is of would be re of Form B ern for safet | corded as is Requi | "satisfactor | ry". non-confo | ormity tha | t (a) has |

| | | | Sa | ample 3 | | P.2 of Sa | umple 3 | | | | Sa | mple 3 | | P.2 o | f Sample 3 |
|---|------------------|------------------|------------------|---------------------------------------|-------------|-----------------|---------|--|--|---|--|--|---|-------------------------------------|-------------------------|
| | | | | sks Perforn RGE/ RC * s | | F | orm A | BD Ref. | _ | TCP un SM/00 | der AP/RS 00/11 | Tasks Perfor E/RGE /RC * | | | Form A |
| BD Ref. | | SM/000 | 0/11 | | | | | Project | _ | ABC C | | | | | _ |
| Project | | ABC Ce | | | | | | Type of V | orks | | | port Works | | | |
| Type of Worl | s Exc | | 2.09495 | pport Work. | ۲ | | | Name ¹ | - | | ing Tai-mar | 100000 | 19400 54 | | _ |
| Name | | | ng Tai-mai | | | | | Grade of | ГСР _ | T3 | | Frequency | of Inspecti | on <u>full tir</u> | ne |
| Grade of TCI | , | | | | cy of Inspe | ction <u>fu</u> | ll time | Date DD/MM/YY | 17/1/00 (Mon) | 18/1/00 (Tue) | 19/1/00 (Wed) | 20/1/00 (Thu) | | | |
| | | | | | | | | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Date DD/MM/YY | 17/1/00 (Mon) | 18/1/00 (Tue) | 19/1/00 (Wed) | 20/1/00 (Thu) | | | | G1 | S | S | | | | | |
| Item No.* | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | G2 | S | S | | | | | |
| | | | | | | | | G3 | S | S | | | | | |
| G1 | S | S | | | | | | G4 | S | S | | | | | |
| G2 | S | S | | | | | | G5 | S | S | | | | | |
| G3 | S | S | | | | | | G6 | S | S | | | | | |
| 200400 | 1000 | | | | | | | Gn | S | S | | | | | |
| G4 | S | S | | | 17 | | | | | | | | | | |
| G5 | S | S | | | | | | | | | | | | | |
| G6 | S | S | | | | | | | | | | | | | |
| 9500 | | | | | | | | Signature | | | | | | | |
| Gn | S | S | | | | | | N | wher | Satisfactory (e applicable | | site supervis | ion report a | nd complete | Form B |
| Signature | | | | | | | | # - Descri | | e items listed | | d in separate | | | |
| Legend S - S NS - I * - Delete if in # - Description | Not satisfac | etory (if no | | ory, comple | | | | ² If a rinspo ³ Commate | non-conforcetion, it was pletion or control concerning the concern | rmity is of would be re f Form B ern for safe | very mino corded as is Requ ty; or (b) o | n the super r nature and "satisfactor ired for a loes not har orks cannot | d has been ry". non-confo ve materia | rectified dormity that concern t | t (a) has for safety |

| | | | Sa | ımple 4 | | P.2 of | f Sample 4 | | | | Sa | mple 4 | | P.2 of | Sample 4 |
|------------------------|-------------|------------------------|--------------|------------|------------|---------|------------|--|--------------------------------|---|--|--|--|---|----------|
| 3D Ref. | | ecord of S CP under | AP/RSE/I | | | | Form A | BD Ref. Project | _ | TCP und SM/000 ABC Ce | der AP/RS 00/11 entre | Tasks Perfor E /RGE/ RC * | * stream | | Form A |
| Project | | ABC Ce | | | | | | Type of W | orks <u>E</u> | | <u>Lateral Su</u> o <u>Tai-man</u> | pport Works | | | |
| Type of Work | s Exc | cavation & | | ıpport Woi | rks | | | Name <mark>!</mark> Grade of T | СР — | | o <u>I ai-man</u> | Frequency | of Inspectio | n full tim | e |
| Name | | MrXX | | | | | | Date | 17/1/00 | 18/1/00 | 19/1/00 | 20/1/00 | 21/1/00 | 22/1/00 | 23/1/00 |
| Grade of TCP | - | T1 | | Freque | ncy of Ins | pection | full time | DD/MM/YY | (Mon) | (Tue) | (Wed) | (Thu) | (Fri) | (Sat) | (Sun) |
| | | | | • | | | A. | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Date | 17/1/00 | 18/1/00 | 19/1/00 | 20/1/00 | 21/1/00 | 22/1/00 | 23/1/00 | C1 C2 | S | S | S S | S | S S | S | S |
| DD/MM/YY | (Mon) | (Tue) | (Wed) | (Thu) | (Fri) | (Sat) | (Sun) | C3 | S | S | S | S | S | S | S |
| Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | C8 | S | S | S | S | S | S | S |
| C1 | S | S | S | S | S | S | S | C9 | S | S | S | S | S | S | S |
| C2 | S | S | S | S | S | S | S | C10 | S | S | S | S | S | S | S |
| С3 | S | S | S | S | S | S | S | C12 C16 | S | S | S S | S | S S | S | S |
| C8 | S | S | S | S | S | S | S | Cn | S | S | S | S | S | S | S |
| С9 | S | S | S | S | S | S | S | | | | | | | | |
| C10 | S | S | S | S | S | S | S | Signature | | | | | | | |
| C12 | S | S | S | S | S | S | S | Legend S | - Satisf | netory ² | | | | | |
| C16 | S | S | S | S | S | S | S | | | | ropord in | cita cupamin | ion report an | d complete | Form D |
| Сп | S | S | S | S | S | S | S | IN. | | anstactory (| | site supervis | ion report an | u complete | rofiii D |
| | | | | | | 37.6 | | * - Delete i | | | ana atta at | d in namensts | ala a at/a) | | |
| Signature | | | | | | | | | | | | d in separate | | | |
| Legend S - S NS - N | lot satisfa | ctory (if no | ot satisfact | ory, compl | ete Form | B) | | If a none inspe Comp | on-conforction, it woletion of | mity is of yould be recorded Form Bring for safet | very mino corded as is Requ it y; or (b) o | r nature and "satisfactor ired for a loes not hav | vision plan. I has been r y". non-confor we material t be verifie | rectified du mity that concern fo | (a) has |

| | | | Sa | ample 5 | | P.2 of | Sample 5 | | | | Sa | mple 5 | | P.2 of | Sample 5 |
|--|-------------|--------------|--------------|-----------|------------|---------|----------|------------------------|--|--|--------------------------|--|-------------------------------|--|------------------|
| | | | Specific Ta | | | | Form A | BD Ref. | _ | | der AP/ RS | Tasks Perfor E /RCE/RC * | | | |
| | | | | | | | | Project | 77 | ABC C | entre | | | | |
| BD Ref. | - | SM/00 | | | | | | Type of V | Vorks | Driven Steel | | | | | |
| Project | _ | ABC C | | | | | | Name ¹ | _ | and the second s | Lee <mark>Tai-mar</mark> | | | Tour of the same o | _ |
| Type of Wor | ks | | H-Pile Wo | rks | | | | Grade of | TCP _ | T5 | | Frequency | of Inspection | weekly | _ |
| Name Grade of TC | | Mr X X | Lee | Freque | ncy of Ins | nection | waakh | Date DD/MM/YY | 5/6/02 (Wed) | 12/6/02 (Wed) | 19/6/02 (Wed) | 26/6/02 (Wed) | 3/7/02 (Wed) | 10/7/02 (Wed) | 17/7/02 (Wed) |
| Grade of Te | . — | 13 | | Treque | ncy of ma | | weekiy | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Date | 5/6/02 | 12/6/02 | 19/6/02 | 26/6/02 | 3/7/02 | 10/7/02 | 17/7/02 | E5 | S | S | 0.110 | 571.0 | 27110 | 2.112 | 272.10 |
| DD/MM/YY | (Wed) | (Wed) | (Wed) | (Wed) | (Wed) | (Wed) | (Wed) | E6 | S | S | | | | | |
| Item No.* | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | E9 | S | S | | | | | |
| E5 | S | S | | | | | | E12 | S | S | | | | | |
| E6 | S | S | | | | | | En | S | S | | | | | |
| | | | | | | | | F1 | S | S | | | | | |
| E9 | S | S | | | | | | F2 | S P12 | | | | | | |
| E12 | S | S | | | | | | F3 | S | S | | | | | |
| En | S | S | | | | | | F4 | S | S | | | | | |
| Lii | | | | | | | | F5 | S P12 | | | | | | |
| F1 | S | S | | | | | | F6 | | | | | | | |
| F2 | S P12 | | | | | | | Signature | | | | | | | |
| F3 | S | S | | | | | | | | | II. | | | | |
| F4 | S | S | | | | | | | - Satist | | record in | site supervis | ion report and | complete | Form B |
| EG | S | | | | | | | | | e applicable | | | | | |
| F5 | P12 | | | | | | | | if inapprop | | | | | | |
| F6 | | | | | | | | # - Descri | ptions of th | e items listed | are attache | d in separate | sheet(s) | | |
| Signature | | | | | | | | | | | | | vision plan. I has been re | ectified du | ring the |
| Legend S - NS - * - Delete if in | Not satisfa | actory (if n | ot satisfact | ory, comp | olete Form | В) | | inspe ³ Com | ection, it value of the pletion of t | vould be re f Form B | corded as is Requ | "satisfactor ired for a loes not hav | | mity that | (a) has |

| | | | Sa | imple 6 | | P.2 of | Sample 6 | | | | Sa | mple 6 | | P.2 of | Sample 6 |
|-------------------------|------------|-----------|---------|-----------------------|-------------|-------------|----------|----------------------------------|--|---|--|--|-----------------------|--------------|----------|
| | | | | sks Perfor RGE/RC* | | | Form A | BD Ref. | _ | TCP ur SM/00 | der AP/ RS 00/11 | Tasks Perfo E /RGE/RC * | | | Form A |
| BD Ref. | | SM/000 | 00/11 | | | | | Project | 71 | XYZ C | | em 1.1 (Erec | | -1 C+-: | <u> </u> |
| Project | | XYZ Ce | | | | | | Type of V Name <mark>l</mark> | orks | | r w orks – 11 Chan <mark>Tai-m</mark> e | * | <u>iion oj intern</u> | ai Siaircase |) |
| Type of Works | s Cla | | | tem 1.1 (Er | ection of i | nternal Sta | aircase) | Grade of | ТСР — | | | Frequency | of Inspection | n weekl | , |
| Name | | MrXX | Chan | | | | | Date | 7/6/10 | 14/6/10 | 21/6/10 | 28/6/10 | 5/7/10 | 12/7/10 | 19/7/10 |
| Grade of TCP | | <i>T3</i> | | Frequen | cy of Insp | ection | weekly | DD/MM/YY | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) |
| | | | | | | | | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| Date | 7/6/10 | 14/6/10 | 21/6/10 | 28/6/10 | 5/7/10 | 12/7/10 | 19/7/10 | E1 | S | S | S | S | S | S | |
| DD/MM/YY | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | (Mon) | E3 E4 | S | S | S | S | S | S S | |
| Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | E5 | S | S | S | S | S | S | |
| E1 | S | S | S | S | S | S | | E6 | S | S | S | S | S | S | |
| E3 | S | S | S | S | S | S | | En | S | S | S | S | S | S | |
| E4 | S | S | S | S | S | S | | | | | | | | | |
| E5 | S | S | S | S | S | S | | | | | | | | | |
| E6 | S | S | S | S | S | S | | | | | | - | | | |
| En | S | S | S | S | S | S | | Signature | | | | | | | |
| | | | | | | | | * - Delete # - Descri | S - Not S when if inapprop ptions of th | Satisfactory (e applicable riate e items listec | ³) I are attache | site supervis d in separate | sheet(s) | | Form B |
| Signature Legend S - Sa | atisfactor | V | | | | | | ² If a rinsp | non-confe | rmity is of would be re | very mino corded as | n the super or nature and "satisfactor ired for a | d has been i ry". | rectified du | |

| | | Cu | rrent Sa | version | n] | P 2 of | Sample 7 | | | 1 | | dments | S | P.2 of | Sample 7 |
|-------------------|--------------------------|------------------------|-------------|------------|--------------|-------------|-----------|---------------------------|--|--|--|--|--|--------------------|----------------------|
| | | ecord of S CP under | | | | | Form A | BD Ref. Project | _ | | der AP/RS 00/11 | Tasks Perfo E/RGE/ RC ^s | | | Form A |
| BD Ref. | _ | SM/000 | 00/11 | | | | | Type of W | orks(| Class I Minor | · Works – I | tem 1 (Erectio | on of Interna | l Staircase) | |
| Project | _ | XYZ Ce | entre | | | | | Name <mark>!</mark> | _ | | ee <mark>Tai-mar</mark> | 70030077 | 00000 | | _ |
| Type of Work | s <u>Cla</u> | ass I Minor | Works – I | tem 1 (Ere | ection of In | ternal Stai | ircase) | Grade of T | CP | TI | | Frequency | of Inspectio | on <u>full tim</u> | <u>e</u> |
| Name | | MrXX | Lee | | | | | Date DD/MM/YY | 7/6/10 (Mon) | 8/6/10 (Tue) | 9/6/10 (Wed) | 10/6/10 (Thu) | 11/6/10 (Fri) | 12/6/10 (Sat) | 13/6/10 (Sun) |
| Grade of TCP | | <i>T1</i> | | Freque | ncy of Ins | pection _ | full time | Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS |
| | | | | | | | | C1 | S | S | S | S | S | S | |
| Date | 7/6/10 | 8/6/10 | 9/6/10 | 10/6/10 | 11/6/10 | 12/6/10 | 13/6/10 | C4 | S | S | S | S | S | S | |
| DD/MM/YY | (Mon) | (Tue) | (Wed) | (Thu) | (Fri) | (Sat) | (Sun) | C6 C12 | S | S | S | S | S | S | |
| Item No.# | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | S/NS | C12 | S | S | S | S | S | S | |
| C1 | S | S | S | S | S | S | | C24 | S | S | S | S | S | S | |
| C4 | S | S | S | S | S | S | | Cn | S | S | S | S | S | S | |
| С6 | S | S | S | S | S | S | | | | | | | | | |
| C12 | S | S | S | S | S | S | | Signature | | | | | | | |
| C23 | S | S | S | S | S | S | | Legend S | - Satisf | actory ² | | | | | |
| C24 | S | S | S | S | S | S | | | | | record in | site supervis | ion report a | nd complete | Form R |
| Cn | S | S | S | S | S | S | | 140 | | e applicable | | site supervis | non report an | id complete | roim D |
| Signature | | | | | | | | 1 Full r | tions of the | e items listed | provided i | d in separate | vision plan | | |
| * - Delete if in: | Not satisfa appropria | ectory (if no | | | | | | inspe 3 Comp mater but 1 | ction, it voletion of one of the concept of the con | vould be re f Form B rn for safet item/rectif | is Requ y; or (b) of cation w | or nature and "satisfactor ired for a does not have orks cannot ction or re-i | ry". non-confo ve material t be verifie | rmity that | (a) has or safety |