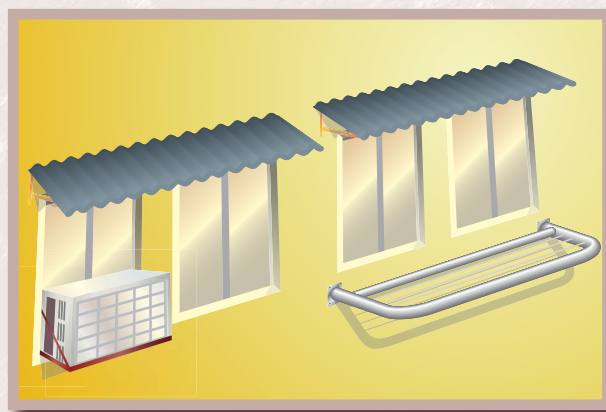


5 Common Minor Works Items

5.1 To facilitate building owners, tenants, building professionals, registered contractors and other stakeholders to understand their interests in conducting minor works under the new system, typical categories of “minor works” commonly found at households, shops and restaurants are picked out for ease of reference.

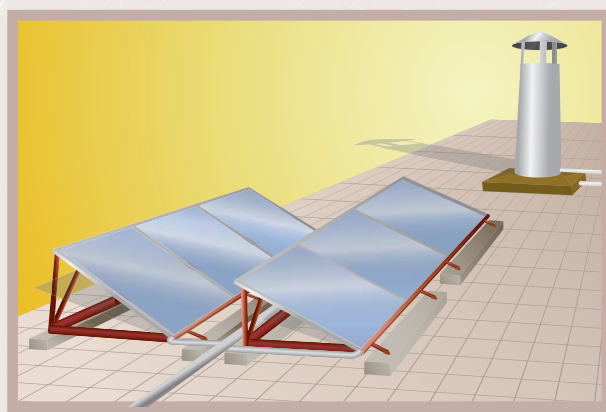
5.2 Common **households** minor works include:

- (a) removal of architectural projection, rack (other than a drying rack) or unauthorized structure (see 4.14 & 4.16);
- (b) erection, alteration, removal or strengthening⁷ of non-concrete canopy, drying rack or supporting structure / frame for an air-conditioning unit (see 4.2, 4.4 & 4.19);
- (c) erection, alteration or removal of aboveground drainage (see 4.3);
- (d) alteration, removal, repair or replacement of protective barrier (see 4.13); and
- (e) construction, alteration, repair or removal of window or window wall (see 4.23).



5.3 Common minor works in relation to **property management** include:

- (a) erection, alteration or removal of drainage, fence wall, external mesh fence or supporting structure for antenna, transceiver or radio base station on roof (see 4.3, 4.7 & 4.20);
- (b) laying, repair or removal of external rendering, external wall / roof tiles (see 4.6);
- (c) erection, alteration, removal or repair of metal gate on fence wall or at the entrance of a building or non-loadbearing external reinforced concrete / block wall (see 4.10 & 4.11);
- (d) repair of structural elements (see 4.17); and
- (e) construction, alteration, repair or removal of window or window wall (in common part, management office, etc. – see 4.23).



7. Strengthening works of any unauthorized installations at households are part of the “Validation Scheme”. See 7.2 for details.

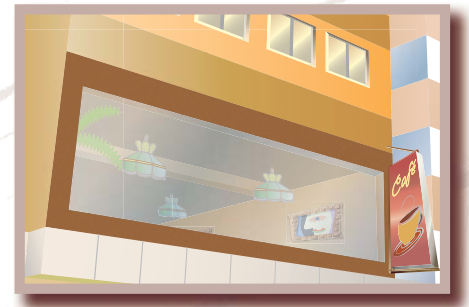
5.4 Common minor works at **shops on ground floor** include:

- (a) removal of architectural projection, rack (other than a drying rack) or unauthorized structure (see 4.14 & 4.16);
- (b) erection, alteration, removal or strengthening of non-concrete canopy or supporting structure / frame for an air-conditioning unit / water cooling tower (see 4.2 & 4.19);
- (c) laying, repair or removal of cladding or external rendering (see 4.6);
- (d) erection, alteration or removal of internal staircase (see 4.9);
- (e) formation or reinstatement of opening in a floor slab (see 4.12); and
- (f) replacement of display surface, erection, alteration or removal of signboards (see 4.18).



5.5 Common minor works at **restaurants** include:

- (a) removal of architectural projection, rack (other than a drying rack), unauthorized floor slab or unauthorized structure (see 4.14 & 4.16);
- (b) building works associated with installation, alteration or removal of service lift (see 4.1);
- (c) erection, alteration, removal or strengthening of non-concrete canopy or supporting structure for an air-conditioning unit / water cooling tower (see 4.2 & 4.19);
- (d) erection, alteration or removal of drainage or internal staircase (see 4.3 & 4.9);
- (e) formation or reinstatement of opening in a floor slab (see 4.12);
- (f) replacement of display surface, erection, alteration or removal of signboards (see 4.18); and
- (g) construction, alteration, repair or removal of window or window wall (see 4.23).



5.6 Tailor-made pamphlets with more comprehensive guidance are issued separately and can be downloaded from BD webwite at http://www.bd.gov.hk/english/documents/index_cglist.html.

