

Building Safety Requirements for the Issue of a Provisional Licence/ Full Licence

Category 1

The applicant is required to certify compliance direct to FEHD in respect of the following :

(i)	The associated flat roof outside licenced area should not be used as seating accommodation.
(ii)	The existing smoke vent(s) within the licenced area should not be altered and obstructed at all times.
(iii)	The store room(s) should not be used for any other purpose.
(iv)	The automatic sliding door(s) across the required exit(s) should stay open to the full width in the event of power failure or emergency.
(v)	The *roller shutter(s)/manual sliding door(s) across the required exit(s) should all be kept fully open during business hours.
(vi)	The seating arrangement of the restaurant should strictly conform to the seating layout shown on the submitted plan.
(vii)	The approved fire shutter(s) within the licenced area should not be obstructed by furniture/fixtures of the restaurant.
(viii)	The area(s) with headroom less than 2 m should not be used for seating accommodation/ working area and/or other specific area(s) with building safety concern.
(ix)	The total number of persons to be accommodated within the licence premises should not exceed XXX persons (including patrons and staff) at any time as denoted on the submitted plan.
(x)	The following unauthorized building works should be removed and record photos showing the completion of removal of the UBWs should be attached with Form UBW-1 prior to the application for Provisional Licence.:-

- (a) Shopfront overhead signboard projecting more than 600mm from the building line over the pavement.
- (b) Step encroachment from the building line onto the pavement.
- (c) Lightweight canopy projecting more than 500mm from the external wall.
- (d) Supporting frames projecting more than 600mm from the external wall or at a height less than 2.5m from the ground for air-conditioning units.

(xi) An undertaking letter from the owner/management company of the building confirming the following aspects should be submitted for the FEHD's record:

- (a) the XXXmm wide public corridor (outside licence area) is under the management and control of the owner/management company; and
- (b) the aforesaid public corridor is maintained on site and is kept free from any obstruction at all times to serve as required exit route for the restaurant.

[For case that the public corridor is deviated from approved building plan]

(xii) The approved *rear/front void at cockloft level should be kept vacant and should not be used for any other purpose.

(xiii) The cockloft being non-licence areas should be left vacant and kept inaccessible for any use at all times.

[For case that the cockloft is non-licence area]

(xiv) An undertaking letter from the applicant confirming that the adjoining Bakery under separated licence application is under same management and control by the applicant and the business hours of the restaurant should be the same or longer than the bakery should be submitted for the FEHD's record.

[For case that the General Restaurant Licence/ Light Refreshment Restaurant Licence is connected with a Bakery Licence]

(xv) An undertaking letter from the applicant confirming that the adjoining

Bakery under separated licence application is under same management and control by the applicant and the business hours of the restaurant should be the same or longer than the bakery should be submitted for the FEHD's record. Revised plan with an annotation "the light refreshment restaurant and bakery licence are under the same control and management of the applicant" should be submitted for the FEHD's record. Otherwise, additional requirement will be imposed.

(xvi) It is noted that the proposal incorporates certain building works being subject to the control of the Building (Minor Works) Regulations(B(MW)R):

- (a) Erection of wall signboard at the *shopfront/other locations.
於*舖前/其他位置豎設靠牆招牌
- (b) Construction of windows/window walls at the *shopfront/other locations.
於*舖前/其他位置建造窗或玻璃外牆
- (c) Erection of non-load bearing external block wall at the *shopfront/other locations
於*舖前/其他位置豎設用磚建造的非承重外牆
- (d) Erection of metal supporting frames for air-conditioning units or any associated air ducts projecting from the external wall of a building.
豎設自建築物外牆伸出的，用於支承空調機或任何相關空氣管道的構築物
- (e) Thickening of floor slab by laying solid screeding.
鋪設實心地台，以加厚樓板

The Certificate of Completion of the above works as stipulated in the B(MW)R should be submitted to the Buildings Department by a relevant prescribed building professionals/prescribed registered contractor. A copy of such Certificate of Completion together with relevant photos for the above work should be produced to FEHD for record. For Class I & II minor works, the applicant is also required to submit a copy of Notice of Commencement of the Minor Works as stipulated in B(MW)R to FEHD for reference.

The applicant is reminded that for the Class I & II minor works, notification of commencement of works with required documents under B(MW)R should be submitted to the Buildings Department prior to the

commencement of work. Besides, Prescribed Building Professional should be appointed for the Class I minor works.

Category 2(ii)

The AP/RSE is required to check and confirm the structural adequacy of the existing floor in respect of the additional loads due to the following :

- (i) Additional solid partitions which are not shown on the approved plan. In addition the AP/RSE is required to check and confirm the structural stability of the new partitions as shown on the attached plan.
- (ii) Fish tank
- (iii) *Walk-in-freezer/ cold storage room [the supporting calculations should refer to the size and clear height of the *walk-in-freezer/ cold storage room and storage racks shown in the licence plan and based on 5kPa for each metre of storage height and 2kPa for internal circulation area. The weight of the storage racks, evaporators and enclosures Fof the walk-in-freezer/cold storage room (including any superimposed load on the top) should be considered in the calculations and be substantiated with catalogues or relevant documents.]

Category 2(iii)(a)

It is noted that the proposal incorporated certain building works comprising

A&A Works under BD File Ref. 2-3/XXXX/XX

which require/have already obtained the approval from the Building Authority. The applicant is required to appoint an AP/RSE to certify that the new building works have been approved under the Buildings Ordinance and completed under his supervision in accordance with the approved plans.

Category 2(iii)(b)

The AP/RSE is required to certify the fire resistance rating (FRR) with duly completed Appendix A to Practice Note for Authorized Persons and Registered

Structural Engineers APP-13 and supporting test/assessment reports (Such reports are not required for submission if Practice Note for Authorized Persons and Registered Structural Engineers ADM-20 is applicable) in respect of the following :

(i) The enclosure walls *including the glass panel(s) of the kitchen should be constructed up to the structural ceiling and have an FRR of not less than XXX minutes.

(ii) The *restaurant/kitchen door(s) should be capable of self-closing and have an FRR of not less than XXX minutes, and be capable of self-closing.

(iii) The new enclosure walls separating the restaurant and the adjoining shop(s)/non-licence area(s) should have an FRR of not less than XXX minutes and be constructed up to structural ceiling.

(iv) The fusible link fire shutter for the Kitchen food hatch should have an FRR of not less than XXX minutes.

(v) The walls and self-closing doors of the protected lobby for the kitchen should have an FRR (including insulation performance) of not less than XXX minutes and XXX minutes respectively.

(vi) The new enclosure walls of the lift lobby should be constructed up to structural ceiling and have an FRR of not less than XXX minutes.

(vii) The fire barriers on cockloft level separating the *rear/front void and on G/F separating the licensed premises from the circulation staircase leading to the cockloft being non-licence area should be constructed up to the structural ceiling and have an FRR of not less than XXX minutes

[For case that the cockloft is non-licence area]

Category 2(iv)

The AP/RSE is required to certify compliance in respect of the following :

(i) The opening of the required exit at the shopfront should have a minimum clear width of XXXmm (*when the sliding door thereat is in an open position). *For

double-leaf door, each leaf should be at least 600mm wide.

[For case with 1 required exit]

- (ii) *Minimum two/three/XXX exits should be provided to the restaurant. The openings of the required exit doors should have a minimum clear width of XXXmm each (*when the sliding door thereat is in an open position) and a minimum total clear width of XXXmm. The lines of the direct distance between the two exits and any point in the seating accommodation should form an angle of not less than 30°. * For double-leaf door, each leaf should be at least 600mm wide.
- (iii) The clear width of the door opening for the *kitchen/food preparation room/VIP room/XXX should be not less than XXX mm.
- (iv) All passages leading to the exit(s) within the restaurant should have a minimum clear width of XXX mm and minimum headroom of 2000mm. They should be kept free from obstruction at all times.
- (v) The step(s) across the required exit(s) should have a minimum width of 750mm and should be provided with risers of not more than 175mm high and treads of not less than 225mm wide.
- (vi) All single steps across the required exit(s) should not more than 175mm high.
- (vii) Access ramps for persons with a disability provided should not be less than 1050mm wide and should have a gradient not steeper than 1:12. A 1.5m x1.5m clear space, handrails and tactile warning strips should also be provided to the ramps in accordance with Design Manual for Barrier Free Access 2008 (Division 5 of Chapter 4).
- (viii) The XXX have been reinstated under the supervision of AP/RSE in accordance with the approved plans.
- (ix) The Fire Suppression System (“Ansul” Protection System) should be properly provided to protect the cooking appliances, hoods and ducts against fire in the food preparation area in conformity to the submitted plan and to the satisfaction of Director of Fire Services.

[For case with adoption of “Ansul” Protection System]

* Delete whichever is inapplicable