

Internal Working Targets for Various Licenses

Type	Nature	Internal Working Target (working days)	Performance Target (%)
Restaurant, Factory Canteen, and Cold Store	New cases required to vet by Application Vetting Panel (AVP) [#]	12	98
	Revised plan (Full licence not yet issued) & Resubmission on rejected cases	12	90
	Alteration [@] (Full licence issued)	24	90
Karaoke* (KE)	AVP cases	12	98
	Revised plan (Full permit and licence not yet issued) & Resubmission on rejected cases	12	90
	Other Revised Plan	24	90
	Alteration (Full licence issued) & New KE permit application from licensed restaurant	24	90
Child Care Centre (CCC)	New and revised plan	12	90
	Alteration and periodic inspection for CCC	22	90
Non-purpose built Kindergarten	New and revised plan	12	90
	Alteration	24	90
Non-purpose built School other than Kindergarten	New	22	90
	Revised plan	20	90
	Alteration	24	90
Non-local Higher and Professional Education Course	New, revised plan and alteration	22	90
Places of Public Entertainment (PPE)	AVP cases	12	98
	Revised plan to AVP cases	12	90
	New cases except AVP cases	24	90
	Revised plan to non-AVP cases, alteration and renewal	24	90
Massage Establishment	New , revised plan and alteration	19	90
Oil Storage Installation (OSI)	New and renewal cases	24	90
Billiard Establishment, Public Bowling Alley, Public Skating Rink	New , revised plan and alteration	20	90
Food Factory	New and revised plan	20	90
Others	All other referrals	24	90

Remarks :

[#] The internal working target for bakery licence application in relating to a new restaurant licence application (i.e. AVP) is 12 working days.

- * For the purpose of internal working targets, new KE permit application cum restaurant licence application should be treated as a new restaurant case while new KE permit applications from licensed restaurants should be treated as alterations of restaurants.
- @ The internal working target for alteration applications of Outside Seating Accommodation is 20 working days.