

### Internal Working Targets for Various Licenses

Type	Nature	Internal Working Target (working days)	Performance Target (%)
<b>Restaurant, Factory Canteen, and Cold Store</b>	New cases required to vet by Application Vetting Panel (AVP) <sup>#</sup>	12	98
	Revised plan (Full licence not yet issued) & Resubmission on rejected cases	12	90
	Alteration <sup>@</sup> (Full licence issued)	24	90
<b>Karaoke* (KE)</b>	AVP cases	12	98
	Revised plan (Full permit and licence not yet issued) & Resubmission on rejected cases	12	90
	Other Revised Plan	24	90
	Alteration (Full licence issued) & New KE permit application from licensed restaurant	24	90
<b>Child Care Centre (CCC)</b>	New and revised plan	12	90
	Alteration and periodic inspection for CCC	22	90
<b>Non-purpose built Kindergarten</b>	New and revised plan	12	90
	Alteration	24	90
<b>Non-purpose built School other than Kindergarten</b>	New	22	90
	Revised plan	20	90
	Alteration	24	90
<b>Non-local Higher and Professional Education Course</b>	New, revised plan and alteration	22	90
<b>Places of Public Entertainment (PPE)</b>	AVP cases	12	98
	Revised plan to AVP cases	12	90
	New cases except AVP cases	24	90
	Revised plan to non-AVP cases, alteration and renewal	24	90
<b>Massage Establishment</b>	New , revised plan and alteration	19	90
<b>Oil Storage Installation (OSI)</b>	New and renewal cases	24	90
<b>Billiard Establishment, Public Bowling Alley, Public Skating Rink</b>	New , revised plan and alteration	20	90
<b>Food Factory</b>	New and revised plan	20	90
<b>Others</b>	All other referrals	24	90

**Remarks :**

<sup>#</sup> The internal working target for bakery licence application in relating to a new restaurant licence application (i.e. AVP) is 12 working days.

- \* For the purpose of internal working targets, new KE permit application cum restaurant licence application should be treated as a new restaurant case while new KE permit applications from licensed restaurants should be treated as alterations of restaurants.
- @ The internal working target for alteration applications of Outside Seating Accommodation is 20 working days.