

To Building Authority (BA),

**Contractors Registration
Endorsement of Experience in Supervisory Role**

With reference to Practice Note for Registered Contractors (PNRC) 38, I **HEREBY CERTIFY** that the proposed Authorized Signatory (AS), _____ of *HKID/Passport No. _____ has taken a supervisory role in the following building/construction/ventilation system project(s) to my satisfaction: (See FOOTNOTE 1 below)

BD /Public Works Ref. No.	Nature of Works (e.g. GIFW, foundation, pile cap, superstructure, site formation, demolition, ventilation systems, A&A, etc.)	Detailed Description of Works (e.g. x nos. of H-piles, x-storey RC frame residential building, retaining wall, x nos. soil nails, demolition of x-storey RC frame building, pre-drilling, bore-well, excavation, etc.)	Location of Project	Position of Applicant (e.g. project manager, site agent, etc.)	Duration /No. of Months (e.g. 8/02-3/03: 7 months)
(Use additional sheets if necessary. Each additional sheet should be endorsed by the person certifying the experience records)					Total: _____ months

Capacity of the Person Certifying the above Experience records (Please tick where appropriate)

- (a) I *acted / am acting under the Buildings Ordinance (BO) as:
 - (i) the *authorized person (AP)/ registered structural engineer (RSE) of the above project(s);
 - (ii) the registered geotechnical engineer (RGE) of the above project(s); (Option for ground investigation field works or site formation works only)
 - (iii) the AS of the registered *general building contractor (RGBC)/specialist contractor (RSC()) of the above project(s);
 - (iv) the AS of the registered contractor (RC) of the above project(s) under the previous registration system.
- (b) I *was/am the government *architect/engineer/surveyor _____ (Post Title) of the above project(s).
- (c) I *was/am the *AP/RSE employed by _____ (Government Department) as the consultant architect/engineer/surveyor of the above project(s).
- (d) I *was/am the RGE employed by _____ (Government Department) as the consultant engineer of the above project(s). (Option for ground investigation field works or site formation works only)
- (e) I am an *AP/Registered Professional Engineer (RPE) in _____ discipline(s) with RPE registration no. _____ . (Option for ventilation works only)

Name: _____ Signature: _____

Registration No. under BO (if applicable): _____

Name of the Contractor/Government Department with Chop:

AP/RSE/RGE/RPE/Contractor/Government Department Address:

Telephone No: _____ Date: _____

FOOTNOTE 1: For the purpose of calculating the period of experience under alternative requirements 1 to 3 specified at Appendices A to F of PNRC 38, aggregation of the durations of experience under different projects of the same period is not permitted.

FOOTNOTE 2: Any person making a false declaration or misrepresenting a material fact shall be guilty of a criminal offence and subject to prosecution.

* Delete whichever is inappropriate.