

Application for Registration as a **Registered Minor Works Contractor (Company)**
Endorsement of Working Experience for a person nominated as **Authorized Signatory**
by Trade Association/ Labour Union

(This Form is to be completed by a person nominated as the authorized signatory (AS) for the contractor. Please read the notes carefully before filling in. The claimed experience are to be endorsed by a trade association or labour union listed overleaf, and will only be considered for application of class III minor works.)

To Building Authority (BA),

1. The Contractor (name) _____ has submitted a minor works contractor registration application to the BA and I am nominated as the **AS** in the application.

2. To support my application, I submit herewith a certification from a trade association / labour union which has duly endorsed my **relevant working experience** for your consideration:-

Certification by Trade Union / Labour Association (<input type="checkbox"/> tick if appropriate)	
To Building Authority, I certify that _____ (name of AS):- <input type="checkbox"/> (A) has ____ years' relevant experience in the building industry, ____ year(s) of which was gained locally. <input type="checkbox"/> (B) has involved in work item no(s). _____ listed in the minor works table in para.3 of this Form.	Name of Trade Union / Labour Association (<i>see overleaf</i>) <hr/> Code No. (<i>see overleaf</i>) Phone No <hr/> BRC No. <hr/> Name of Certifier (act for the Trade Association / Labour Union) <hr/> Capacity/ Post of Certifier <hr/> Address <hr/>
Signature of Certifier (<i>with Company Chop</i>) _____	Date _____

3. I have the **experience in minor works items in Hong Kong** as provided in the table below, which are duly certified by the Trade Association / Labour Union in para.2, for your consideration:-

Work Item No.	Project Address <i>(show detail address)</i>	Period <i>(mm/yyyy)</i>	General Description of Minor Works involved <i>(shall be relevant to the descriptions of minor works)</i>	Number of Minor Works involved & Types of Minor Works Belong to						
				Type A A&A	Type B Repair	Type C Signboard	Type D Drainage	Type E Amenity	Type F Bldg Finishes	Type G Demolition
1.										
2.										
3.										
No. of minor works items completed in HK <i>(the total no. of minor works in different types via separate BD standard forms must not less than registration requirement)</i>			in total							
			in the past 3 years							

Name of AS (English) _____ (Chinese) _____

HKID No. _____ **Signature** _____ **Date** _____

NOTE

1. Certification of Experience by a trade association / labour union will only be considered for class III minor works application.
2. Refer to Guidance Notes GN-BA25 List 2 on the information of minor works experience to be completed in the Table in para.3.
3. The Trade Associations / Labour Unions which the BA may accept the certification are listed overleaf. The list is not exhaustive. Nevertheless the BA reserve the final decision to accept or reject a certification.
4. Use separate Forms if the space provided is insufficient.

code	Trade Associations / Labour Unions for Form RR-14
1	The Hong Kong Construction Association Limited (香港建造商會)
2	Hong Kong General Building Contractors Association Limited (香港建築業承建商聯會有限公司)
3	Hong Kong Construction Sub-contractors Association(香港建造業分包商聯會)
4	Hong Kong Plumbing and Sanitary Ware Trade Association Limited (香港水喉潔具業商會有限公司)
5	Hong Kong and Kowloon Scaffolders General Merchants Association Limited (香港棚架商會有限公司)
6	Hong Kong Bar-Bending Contractors Association, Limited (香港建築扎鐵商會有限公司)
7	Association of Plastering Sub-Contractors Limited(泥水商協會有限公司)
8	The Hong Kong Marble & Granite Merchants Association (香港雲石商會)
9	Hong Kong Facade Association (香港建築幕牆裝飾協會)
10	The Hong Kong Electrical & Mechanical Contractors' Association Limited (香港機電工程商協會)
11	The Hong Kong Federation of Electrical and Mechanical Contractors Limited (香港機電工程商聯會)
12	Hong Kong Electrical Contractors' Association Limited(香港電器工程商會有限公司)
13	Association of Electrical Contractors (電業承辦商協會)
14	The Lift and Escalator Contractors Association (LECA) (電梯業協會)
15	The Hong Kong Air Conditioning and Refrigeration Association Limited (香港空調及冷凍商會有限公司)
16	The Association of Registered Fire Service Installation Contractors of Hong Kong Limited (香港註冊消防工程公司商會)
17	Hong Kong Hydraulic Truck Cranes Association Limited (香港油壓吊機商會有限公司)
18	Hong Kong Construction Industry Employees General Union (香港建造業總工會)
19	Hong Kong Brick-laying and Construction Trade Workers' Union 香港泥水建築業職工會
20	Hong Kong and Kowloon Carpenters General Union (港九木匠總工會)
21	Hong Kong and Kowloon Painters General Union (港九油漆業總工會)
22	Hong Kong and Kowloon Woodwork Carvers Union (港九雕刻木器業職工會)
23	Hong Kong Plumbing General Union (香港喉管從業員總會)
24	Hong Kong and Kowloon Bamboo Scaffolding Workers Union (Tung-King) (港九搭棚同敬工會)
25	Hong Kong Paint-scraping, Painting and Maintenance Workers' Union (香港剷漆油漆維修業工會)
26	Hong Kong and Kowloon Dockyards and Wharves Carpenters General Union (港九船塢碼頭做木總會)
27	Hong Kong and Kowloon Masonry and Building Workers Union (港九打石建造業職工會)
28	Hong Kong Construction Industry Surveying, Levelling, Project Supervision Staff Association (香港建造業測量、平水及工程管理人員協會)
29	Hong Kong Construction Industry Formwork Workers Union(香港建築模板業職工會)
30	Hong Kong Construction Industry Bar-bending Workers Union (香港建造業扎鐵職工會)
31	Hong Kong Construction Industry Professional Plant-operators and Mechanics Association (香港建造業機械操作及維修專業人員協會)
32	Hong Kong and Kowloon Cement and Concrete Construction Trade Workers Union (港九水泥混凝土工程業職工會)
33	The Federation of Hong Kong Electrical & Mechanical Industries Trade Unions (香港機電業工會聯合會)
34	Hong Kong Air-Conditioning and Refrigerating Trades Workers General Union (香港空調製冷業職工會)
35	Electronic Communication Technical Staff Union(電子通訊技術人員協會)
36	Hong Kong Telecommunications Professional Association(香港電訊專業人員協會)
37	Fire and Security Engineering Employees Association (消防保安工程從業員協會)
38	Construction Site Workers General Union(建築地盤職工總會)
39	Hong Kong and Kowloon Metal Industry Workers General Union (港九五金工業總工會)
40	Hong Kong and Kowloon Fitters and Turners Union (港九車床打磨職工會)
41	Welding Industry Employees Association (金屬銲接從業員協會)
42	Hong Kong Moulding & Glass Engineering Works Union(香港沙模玻璃工程業職工會)
43	Hong Kong Shipbuilding, Machinery Manufacturing and Steel Industries Employees General Union (香港造船機械鋼鐵業總工會)

code	Trade Associations / Labour Unions for Form RR-14
44	Hong Kong & Kowloon Ship Building Trade Workers Union (港九造船業工會)
45	Hong Kong & Kowloon Coppersmiths General Union(港九打銅職業總工會)
46	Hong Kong Telecommunications Industry Employees General Union (香港電訊業總工會)
47	Hong Kong Information Technology & Network Engineering Employees Association (香港資訊科技網絡工程人員協會)
48	Hong Kong Gaseous Fuel Engineering Employees Association(香港氣體燃料工程員工協會)
49	Hong Kong Electrical Engineering Professional Employees Association (香港電業工程專業人員協會)
50	REACH, PCCW, Cable and Wireless Staff Association(香港大東電報局職員會)
51	Hong Kong Decoration Trade & Building Maintenance Employees Association (香港裝修及屋宇維修從業員協會)
52	Hong Kong Scaffolding Professionals General Union(香港通架專業人員總會)
53	Hong Kong and Kowloon Electrical Engineering and Appliances Trade Workers Union (港九電器工程電業器材職工會)
54	Hong Kong Electrical and Electronics Professionals Association (香港電機電子專業人員協會)
55	Union of Hong Kong Electrical and Mechanical Engineering Assistants(香港機電工程助理人員工會)
56	Hong Kong & Kowloon Electronics Industry Employee General Union (港九電子工業職工總會)
57	Hong Kong Construction and Decoration Workers Association (香港建造及裝修工程從業員協會)
58	Minor Works Concern Group (小型工程承建商註冊制度關注小組)
59	Contractor's Authorised Signatory Association Ltd. (承建商授權簽署人協會有限公司)
60	Hong Kong Institute of Construction Managers (香港營造師學會)
61	HK Registered Ventilation Contractors Association Ltd. (香港註冊通風系統承建商協會有限公司)
62	Sign Association of Hong Kong (香港廣告牌製作協會)
63	Hong Kong and Kowloon Electrical Appliances Merchants Association Ltd. (港九電器商聯會)
64	Hong Kong Licensed Plumbers Association Limited(香港持牌水喉匠協會有限公司)
65	Hong Kong Water Works Professionals Association Ltd. (香港水務專業協會)
66	Hong Kong and Kowloon Stone Masons General Union(港九石行總工會)
67	Hong Kong and Kowloon Steel and Iron Industry Workers' Union(港九鋼鐵業職工會)
68	Hong Kong & Kowloon Masons and Plasterers Union (Fei-Pang) (港九飛棚泥水批擋工會)
69	Hong Kong Metal manufacturing Industry Workers' Union(香港金屬製造業職工會)
70	Hong Kong Building Construction Workers General Union(香港建築工程總工會)
71	Hong Kong Property Management & Technical Employees Association(香港物業管理及工程技術人員協會)
72	Hong Kong Electrical and Mechanical Engineering Employees General Union(香港機電業職工總會)
73	Hong Kong Professional Sign maker Association Limited(香港專業廣告牌制作協會)
74	Hong Kong Electrical and mechanical Management & Professional Association(香港機電業管理及專業人員協會)
75	Neon Sign and Light Boxes Advertising Employees' Association(霓虹招牌及燈箱廣告從業員協會)
76	The Chartered Institute of Plumbing and Heating Engineering – Hong Kong Branch(英國特許水務學會-香港分會)
77	Hong Kong Institution of Plumbing and Drainage(香港給排水學會)
78	Interior Design Association (HK) Ltd (HKIDA) (香港室內設計協會)
79	Property Maintenance Technical Staff Association(物業維修技術人員協會)
80	Hong Kong Lighting Professionals Association(香港照明專業人員協會)
81	Plumbing Technology Student Association(水務技術同學會)
82	(新界西電業工程協會)
83	Registered Minor Works Contractor Signatory Association Limited(註冊小型工程承建商簽署人協會有限公司)