

Application for Registration as a **Registered Minor Works Contractor (Provisional)**
Affirmation of Qualification and Experience of a person nominated as **Authorized Signatory**

(This Form is to be completed by a person nominated as the authorized signatory (AS) for the contractor. Please read the notes carefully before filling in.)

To Building Authority (BA),

1. The Contractor (*name*) _____ has submitted a minor works contractor **provisional** registration application to the BA and I am nominated as the **AS** in the application.
2. I have the **experience** under Alternative Requirements (Alt. Req't) marked with a "✓" in the table below to support my application (*please tick as appropriate, insert information as required, and *delete if inappropriate*):-

Alt. Req't	Highest Class & Type(s) of minor works nominated	Qualifications	Experience	
			In building industry <i>(see para.3 also)</i>	In minor works in HK <i>(see para.4 also)</i>
<input type="checkbox"/> 1	Class: *I/ II / III Type: _____	N/A	5 years including 1 year in HK	10 including 2 completed in past 3 years
<input type="checkbox"/> 2	Class: _____ III Type: _____	N/A	3 years including 1 year in HK	10 including 2 completed in past 3 years

3. I have more than (**delete if inappropriate*) * 5 / 3 years' **experience in the building industry**. I attach my CV, together with the following supporting documents, for your consideration (*please tick as appropriate*):-

- (*nos.*) _____ testimonials issued by my employer(s)
- BD standard form RR-12B with certification by my employer/ building owner/ qualified personnel of the work
- BD standard form RR-13B being my self-certification and supported by documentary justifications
- BD standard form RR-14B with certification by a trade association or labour union
- BD standard form RR-15B being my declaration made under the Oaths and Declaration Ordinance.

4. To substantiate my **experience in minor works in Hong Kong**, I provide herewith the following supporting documents for your consideration (*please tick as appropriate*):

- BD standard form RR-12B duly completed and endorsed by my employer / building owner / the qualified personnel of the work
- BD standard form RR-13B duly completed and endorsed by myself and supported by documentary justifications
- BD standard form RR-14B duly completed and endorsed by a trade association or labour union
- BD standard form RR-15B being my declaration made under the Oaths and Declaration Ordinance

Name of AS (*English*) _____ (*Chinese*) _____

HKID No. _____ Signature _____ Date _____

NOTE

1. It is permissible for a person as an AS to apply for different classes and types of minor works through either or both Alternative Requirements 1-2 in one single application.