

**BUILDINGS ORDINANCE
(Chapter 123)
Building (Minor Works) Regulation
Section 21(1)**

**Application for registration of additional items of Class III minor works
for a registered minor works contractor (individual)**

Date _____

To the Building Authority (BA)

I (full name in English) _____, (Chinese) _____, am on the register of minor works contractor for the following class III minor works items under Part 3 of Schedule 1 of the Regulation[#] with Certificate of Registration No: _____. Such registration will expire on _____.

- | | | | | | | | | | |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <input type="checkbox"/> 3.1 | <input type="checkbox"/> 3.2 | <input type="checkbox"/> 3.3 | <input type="checkbox"/> 3.4 | <input type="checkbox"/> 3.5 | <input type="checkbox"/> 3.6 | <input type="checkbox"/> 3.7 | <input type="checkbox"/> 3.8 | <input type="checkbox"/> 3.9 | <input type="checkbox"/> 3.10 |
| <input type="checkbox"/> 3.11 | <input type="checkbox"/> 3.12 | <input type="checkbox"/> 3.13 | <input type="checkbox"/> 3.14 | <input type="checkbox"/> 3.15 | <input type="checkbox"/> 3.16 | <input type="checkbox"/> 3.17 | <input type="checkbox"/> 3.18 | <input type="checkbox"/> 3.19 | <input type="checkbox"/> 3.20 |
| <input type="checkbox"/> 3.21 | <input type="checkbox"/> 3.22 | <input type="checkbox"/> 3.23 | <input type="checkbox"/> 3.24 | <input type="checkbox"/> 3.25 | <input type="checkbox"/> 3.26 | <input type="checkbox"/> 3.27 | <input type="checkbox"/> 3.28 | <input type="checkbox"/> 3.29 | <input type="checkbox"/> 3.30 |
| <input type="checkbox"/> 3.31 | <input type="checkbox"/> 3.32 | <input type="checkbox"/> 3.33 | <input type="checkbox"/> 3.34 | <input type="checkbox"/> 3.35 | <input type="checkbox"/> 3.36 | <input type="checkbox"/> 3.37 | <input type="checkbox"/> 3.38 | | |

2. In accordance the provisions of section 21(1) of the Building (Minor Works) Regulation, I hereby apply for registration of the following additional class III minor works items[#] to my registration:

- | | | | | | | | | | |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <input type="checkbox"/> 3.1 | <input type="checkbox"/> 3.2 | <input type="checkbox"/> 3.3 | <input type="checkbox"/> 3.4 | <input type="checkbox"/> 3.5 | <input type="checkbox"/> 3.6 | <input type="checkbox"/> 3.7 | <input type="checkbox"/> 3.8 | <input type="checkbox"/> 3.9 | <input type="checkbox"/> 3.10 |
| <input type="checkbox"/> 3.11 | <input type="checkbox"/> 3.12 | <input type="checkbox"/> 3.13 | <input type="checkbox"/> 3.14 | <input type="checkbox"/> 3.15 | <input type="checkbox"/> 3.16 | <input type="checkbox"/> 3.17 | <input type="checkbox"/> 3.18 | <input type="checkbox"/> 3.19 | <input type="checkbox"/> 3.20 |
| <input type="checkbox"/> 3.21 | <input type="checkbox"/> 3.22 | <input type="checkbox"/> 3.23 | <input type="checkbox"/> 3.24 | <input type="checkbox"/> 3.25 | <input type="checkbox"/> 3.26 | <input type="checkbox"/> 3.27 | <input type="checkbox"/> 3.28 | <input type="checkbox"/> 3.29 | <input type="checkbox"/> 3.30 |
| <input type="checkbox"/> 3.31 | <input type="checkbox"/> 3.32 | <input type="checkbox"/> 3.33 | <input type="checkbox"/> 3.34 | <input type="checkbox"/> 3.35 | <input type="checkbox"/> 3.36 | <input type="checkbox"/> 3.37 | <input type="checkbox"/> 3.38 | | |

3. My personal details are as follows:

Business address : _____

Tel. No. : _____ Fax No. : _____ E-mail Address : _____

HKID/Passport No.: _____

4. I attach herewith the following documents for your consideration:

- (A) Copy of my *HKID Card/Passport;
- (B) Details of my qualifications and/or experience in standard form (please refer to the separate guidelines issued by the BA); and
- (C) Declaration of conviction & disciplinary records in standard form (please refer to the separate guidelines issued by the BA).

5. *I attach a cheque No. _____ for HK\$ _____ (payable to “THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION” or “THE GOVERNMENT OF THE HKSAR”) in payment of the fee prescribed for the application.

*I have paid to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION in the amount of HK\$ _____ through the EPS in payment of the fee prescribed for the application and a receipt No. _____ of the payment is attached herewith.

(Signature of the applicant)

- * Delete whichever is inapplicable
- # Please tick boxes where applicable

Notes on Collection of Personal Data

- (1) The information provided will be used for purposes in connection with the administration of the Buildings Ordinance and related Regulations.
- (2) It is obligatory for you to provide the information as required by the form. Failure to supply any such information may delay the processing or result in rejection of the application.
- (3) The information provided may be disclosed to other government departments or other parties for purposes in connection with the administration of matters related to the Buildings Ordinance and related Regulations.
- (4) For access to or correction of any personal data after submission of the form, please address to the officer in charge of the Registration Unit of the Buildings Department in writing.

CONFIRMATION OF RECEIPT OF PAYMENT (for office use only)

Receipt No. _____ has been issued for the payment of the amount stated in paragraph 5 above.

Date

Name and signature of collecting officer
