

BUILDINGS ORDINANCE
(Chapter 123)
section 21
Building (Administration) Regulations
Regulation 25

Certificate on completion of building works resulting in a new temporary building, a new building or part of a new building and application for temporary occupation permit in respect of such building or part

To the Building Authority

In accordance with the provisions of regulation 25(1) of the Building (Administration) Regulations,
*I/we (name in full) _____
(Chinese) _____, registered general building contractor of (address) _____
_____ certify that *the new
temporary building/the new building/the part namely, (describe part which is completed) _____
_____ of the new building being erected at
(address of site) _____
_____ on (Lot No.) _____ has been completed on (date) _____ and has been erected in
accordance with the provisions of the Buildings Ordinance and Regulations. You consented to the above works
on (date) _____ by Permit No. _____.

Name of the person appointed to act for
the registered general building contractor
for the above works

Date _____

Signature

Certificate of Registration No. : _____

Date of expiry of registration : _____

In accordance with the provisions of regulation 25(3) of the Building (Administration) Regulations,
I (name in full) _____ (Chinese) _____,
registered structural engineer of (address) _____

_____ certify that the *above-mentioned new temporary building/above described part of the/above-mentioned new building has been
erected in accordance with the plans approved by you (your Ref. No. _____) and is, in my opinion,
structurally safe.

Date _____

Signature

Certificate of Registration No. : _____

Date of expiry of registration : _____

or

In accordance with the provisions of regulation 25(3) of the Building (Administration) Regulations, I (name in full) _____ (Chinese) _____, registered geotechnical engineer of (address) _____

certify that the *above-mentioned new temporary building/above described part of the/above-mentioned new building has been erected in accordance with the plans approved by you (your Ref. No. _____) and is, in my opinion, geotechnically safe.

Date _____

Signature

Certificate of Registration No. : _____

Date of expiry of registration : _____

In accordance with the provisions of regulation 25(2) of the Building (Administration) Regulations, I (name in full) _____ (Chinese) _____, authorized person of (address) _____

certify that the *above-mentioned new temporary building/above described part of the/above-mentioned new building has been erected in accordance with the plans * approved by you (your Ref. No. _____) and is in my opinion, structurally safe.

2. In accordance with the provisions of section 21 of the Buildings Ordinance, I hereby apply for a temporary occupation permit to be issued to _____ to occupy and use *the said new temporary building/ such part of/ the said new building for the purposes as described in the plans approved _____ by you for a period of _____ * year(s)/month(s).

Date _____

Signature

Certificate of Registration No. : _____

Date of expiry of registration : _____

* Delete whichever is inapplicable