

**BUILDINGS ORDINANCE  
(Chapter 123)  
BUILDING (ADMINISTRATION) REGULATIONS  
Regulation 24**

**Notice from a registered contractor on ceasing to be appointed  
in respect of building works or street works  
and certificate in respect of that part of the building works  
or street works carried out by the registered contractor**

To the Building Authority

In accordance with the provisions of regulation 38 of the Building (Administration) Regulations, I (name in full) \_\_\_\_\_ (Chinese) \_\_\_\_\_, authorized person, submit the notice and certificate below delivered to me by the \* registered general building contractor/registered specialist contractor in the \*\* \_\_\_\_\_ category under regulation 24.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

Certificate of Registration No. : \_\_\_\_\_

Date of expiry of registration : \_\_\_\_\_

**Notice and certificate of the registered contractor**

In accordance with the provisions of regulation 24 of the Building (Administration) Regulations, \*I/we (name in full) \_\_\_\_\_ (Chinese) \_\_\_\_\_, \*registered general building contractor/registered specialist contractor in the \*\* \_\_\_\_\_ category of (address) \_\_\_\_\_,

hereby give notice that \*I/we have ceased to be appointed with effect from (date) \_\_\_\_\_ in respect of the \*building works/street works at (address of site) \_\_\_\_\_

on (Lot no.) \_\_\_\_\_. The Building Authority consented to these works on (date) \_\_\_\_\_ by Permit No. \_\_\_\_\_ (BA's Ref. No. : \_\_\_\_\_).

/\*I/We ....

\*I/We certify that the \*building works/street works below are carried out by \*me/us and have been carried out in accordance with the provisions of the Buildings Ordinance and Regulations.

The \*building works/street works carried out by \*me/us are \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

as more particularly marked on the attached plan.

\_\_\_\_\_  
Name of the person appointed to act for the  
registered contractor for the above works

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

Certificate of Registration No. : \_\_\_\_\_

Date of expiry of registration : \_\_\_\_\_

\* Delete whichever is inapplicable  
\*\* Enter the name of the sub-register for the category of specialized work