

**BUILDINGS ORDINANCE
(Chapter 123)
Section 8B**

**Application for approval of *technical director/ other officer/ person appointed to act for the purposes of
the Buildings Ordinance for
a *registered general building contractor/
registered specialist contractor in the ** _____ works category**

Date _____

To the Building Authority (BA)

(Full name of contractor) _____,
(Chinese) _____ is on the register of *general building contractors/specialist contractors in the
** _____ works category, with Certificate of Registration No. : _____. Such
registration will expire on _____.

2. I, *partner/director/acting for and on behalf of the above contractor, hereby apply for the approval of the following key
personnel :

*The person(s) appointed to act for the purposes of the Buildings Ordinance (BO) (i.e. Authorized Signatory (AS))
(applicable only if the contractor is a partnership or a corporation); and

*The Technical Director(s) (TD) and *the Other Officer(s) (OO) (applicable only if the contractor is a corporation)

Full Name		HKID / Passport No.	Proposed Appointment (i.e. AS/TD/OO)	Signature
English	Chinese			

(use additional sheet if necessary)

3. The following details are for your consideration :

A. Address of contractor : _____

Telephone No. : _____ Fax No. : _____ E-mail Address : _____
Business Registration Certificate No. : _____ Status : * partnership/corporation

B. I attach herewith supporting documents for your consideration of my application. (Please refer to the separate
guidelines and checklist issued by the BA regarding the details of supporting documents required to be submitted
with the application)

4. I attach a cheque no. _____ for HK\$_____ (payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION) in payment of the fee prescribed for application for approval of AS (See Footnote 1).

(Signature of the applicant)
for and on behalf of the contractor

Full name (English) : *Mr/Mrs/Ms/Miss _____ (Chinese) _____

HKID/Passport No. : _____ (a copy of the applicant's HKID Card/Passport is attached).

Footnote

1. No prescribed fee is required for application for approval of TD and OO

* Delete whichever is inapplicable

** Enter the category of specialized works

Notes on Collection of Personal Data

- (1) The information provided will be used for purposes in connection with the administration of the Buildings Ordinance and related Regulations.
- (2) It is obligatory for you to provide the information as required by the form. Failure to supply any such information may delay the processing or result in rejection of the application.
- (3) The information provided may be disclosed to other government departments or other parties for purposes in connection with the administration of matters related to the Buildings Ordinance and related Regulations.
- (4) For access to or correction of any personal data after submission of the form, please address to the officer in charge of the Registration Unit of the Buildings Department in writing.

CONFIRMATION OF RECEIPT OF PAYMENT (for office use only)

Receipt no. _____ has been issued for the payment of the amount stated in paragraph 4 above.

Date

Name and signature of collecting officer
