

## Household Minor Works Validation Scheme

Do you have any of the following unauthorized minor structures or installations erected before 31 December 2010 in your premises?

- Supporting frames or structure for air-conditioners
- Drying racks
- Small canopies

If you want to retain them, you have to ensure that they are safe. Please join the Household Minor Works Validation Scheme.

## Household Minor Works Validation Scheme\*

Aims to rationalize unauthorized minor structures or installations that are of practical use, including supporting frames or structures for air-conditioners, drying racks and small canopies, erected before 31 December 2010.

Structures that can be validated are the “prescribed building or building works” (or “PB/BW”) with their requirements specified in Schedule 3 of the Building (Minor Works) Regulation.

Item	The prescribed building or building works
1.	<p><b>Unauthorized supporting structure for an air-conditioning unit, water cooling tower or any associated air duct</b></p> <ul style="list-style-type: none"> <li>On-grade or on a slab (not cantilevered)</li> <li>Weight of the cooling plant <math>\leq 100\text{kg}</math></li> </ul> 
2.	<p><b>Unauthorized metal supporting frame for an air-conditioning unit or any associated duct</b></p> <ul style="list-style-type: none"> <li>Projection <math>\leq 600\text{mm}</math></li> <li>Weight of the cooling plant <math>\leq 100\text{kg}</math></li> <li>No projection over street or common part of building if the highest point of frame <math>\leq 3\text{m}</math> from ground</li> </ul> 
3.	<p><b>Unauthorized drying rack</b></p> <ul style="list-style-type: none"> <li>Projection <math>\leq 750\text{mm}</math></li> <li>No projection over street or common part of building if the highest point of rack <math>\leq 3\text{m}</math> from ground</li> </ul> 
4.	<p><b>Unauthorized canopy</b></p> <ul style="list-style-type: none"> <li>Projection <math>\leq 500\text{mm}</math></li> <li>No concrete</li> <li>No projection over street or common part of building if the highest point of canopy <math>\leq 3\text{m}</math> from ground</li> </ul> 

\* Extract of Technical Guidelines on Minor Works Control System

Enforcement action by the issue of a removal order or a warning notice under the Buildings Ordinance (“BO”) will not be taken by the BA against the validated building or building works on the ground that they have been completed or carried out without prior approval and consent. Notwithstanding, the status of the validated building or building works is still unauthorized building works.

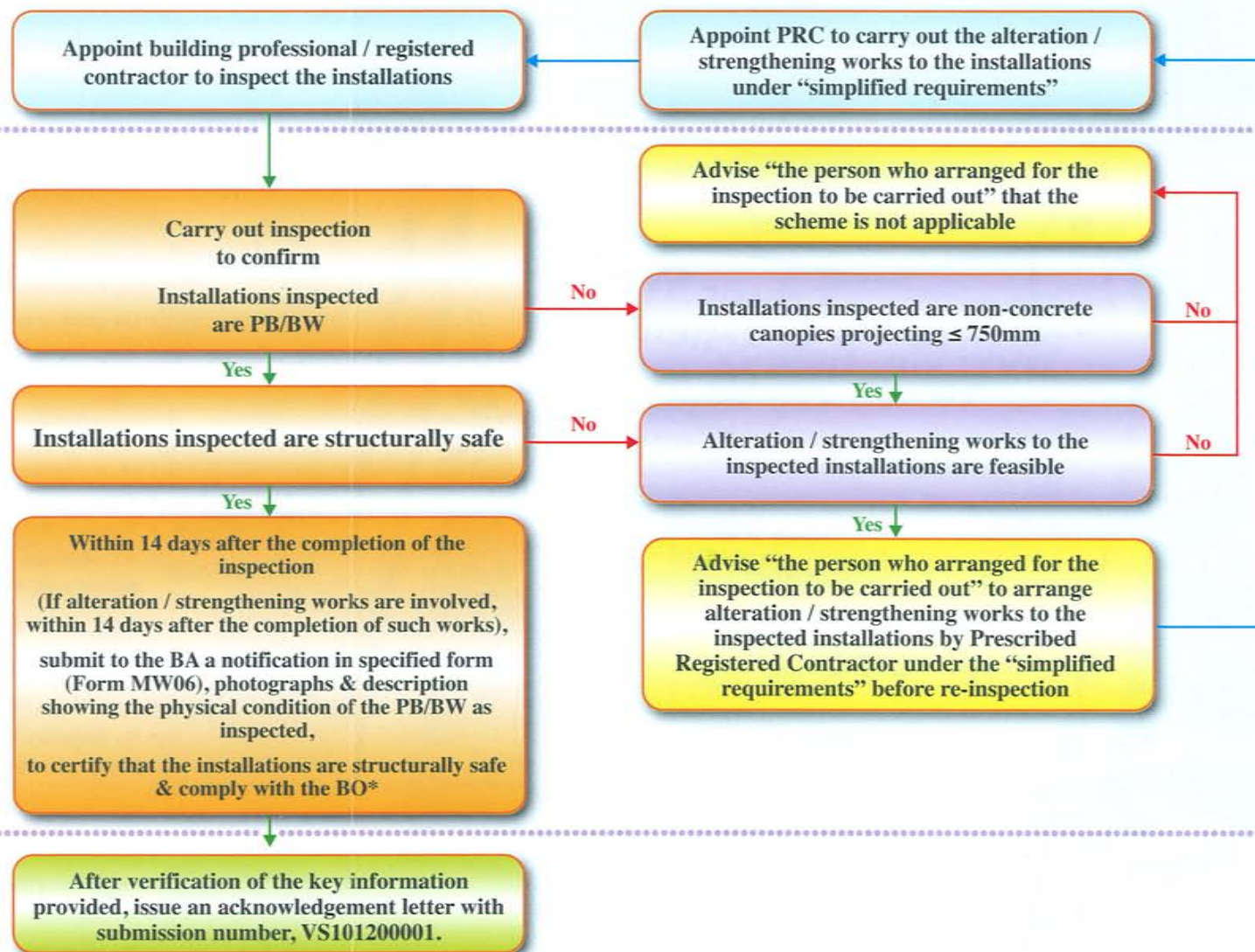
# Procedures for validation together with any associated strengthening works

**Person who arranged for the inspection to be carried out**

## Appointed Person

- Authorized Person;
- Registered Structural Engineer;
- Registered General Building Contractor;
- Registered Minor Works Contractor (Company) registered for Type A minor works;
- Registered Minor Works Contractor (Company) registered for Type E minor works;
- or
- Registered Minor Works Contractor (Individual) registered for minor works items 3.25, 3.27 to 3.29 or 3.34 to 3.38

## Building Authority



\* Except BO s.14(1) & Building (Administration) Regulation 25.

Any further enquiries can be mailed to the "Minor Works Unit" of the Buildings Department at 12/F Pioneer Centre, 750 Nathan Road, Kowloon; emailed to enquiry@bd.gov.hk; through the hotline of the Buildings Department which is handled by the "1823 call centre"; or visit the Technical Resource Centre at 5/F Henry G Leong Yaumatei Community Centre, 60 Public Square Street, Yau Ma Tei, Kowloon.

Information on the services offered by the Buildings Department and on the legislation can also be found on the department's website at <http://www.bd.gov.hk>.