

Part I – Notes

For the demolition or alteration of unauthorized building (UB), unauthorized building works (UBW) or unauthorized street works (USW), Buildings Ordinance section 24 orders (excluding signboards) must be served in the following manner :

- (i) in the case of UB or UBW, an order shall be served on the owner of the land or premises on which the UB has been erected or on which the UBW have been or are being carried out ;
- (ii) where the UB or UBW are connected to land or premises other than the land or premises on which the UB has been erected or on which the UBW have been or are being carried out and are occupied or used by the owner or occupier of that other land or premises, paragraph(i) shall not apply and in such a case, an order shall be served on the owner of that other land or premises ; and
- (iii) in the case of USW, an order shall be served on the frontagers .

Part II – Q&As

1.	I have received an Order to remove the unauthorized structures on the rooftop of my building. What should I do?
	<p>Rooftop structures are commonly found Unauthorised Building Works (UBW). If they are within your private premises or are connected to your premises and are occupied or used by you, you have to comply with the Removal Order.</p> <p>If the rooftop forms part of the common areas of the building and the UBW are not connected to other land or premises, then most probably all the co-owners would have also received a similar Removal Order. You should contact the Owner's Corporation (if any) or co-ordinate all the other owners to arrange for the removal of the unauthorized rooftop structures within the time specified in the order.</p>