

93

**Nomination of an Authorized Person or
Registered Structural Engineer to act in stead - Form BA21**

When an authorized person (AP) or registered structural engineer (RSE), who has been appointed in respect of building or street works, is incapacitated by illness or proposes to be temporarily absent from Hong Kong, a temporary replacement should be nominated by submission of Form BA21 within 7 days. Buildings Ordinance section 4(2) and Building (Administration) Regulation 23(2) refer.

2. While an AP or RSE may be appointed in respect of more than one active project (i.e. with works in progress and/or applications currently or about to be lodged with the Buildings Department (BD)), the AP or RSE nominating a temporary replacement should -

- (a) complete and submit one Form BA21 for all active projects as defined above, a list of which is to be given in the Form to be submitted in **duplicate**;
- (b) in the case of a RSE appointed in respect of more than one project under different APs, submit one Form BA21 for all active projects under each AP. A list of the respective projects is to be given in the Form which should be signed by the AP concerned;
- (c) advise the nominee that if it is necessary for him to communicate with BD in respect of any of the listed active projects he should on every such occasion make brief reference to the fact that he does so under the authority of an earlier submission of Form BA21; and
- (d) upon recovery from illness, or return from overseas, advise BD by letter within 7 days that the arrangements covered by Form BA21 have ceased unless an expiry date of the temporary replacement had already been given in the Form when it was submitted.



(C M LEUNG)
Building Authority

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Index under : AP or RSE - Nomination thereof to act instead

B(A)R 23(2) - Nomination of an AP or RSE to act instead

BOs 4(2) - Nomination of an AP or RSE to act instead

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