

Payment of Fees on Submission of Plans
Building (Administration) Regulation 42 (effective 1 September 1995)

(To be completed by the authorized person and must accompany all payments)

PART 1 - PARTICULARS OF SUBMISSION

BD File No. (if known) : _____

Site Address : _____

Name & Address of Applicant : _____

Name of Authorized Person : _____

PART 2 - CALCULATION FOR CHARGES (tick in appropriate box)

A. First submissions or major revision plans of new buildings with accountable GFA
(charged on building plans submission only)

[A] GFA	[B] [A] ÷ 100m ² (rounded UP if not a whole number)	[C] Rate of Charge (\$)		Tick Box	[B] x [C]	Tick Box	Minimum Charge (\$)	Tick Box
		Industrial buildings	GFA ≤ 20,000m ²	2,160			8,230	
			GFA > 20,000m ²	1,740			432,400	
		Non-industrial buildings	GFA ≤ 10,000m ²	3,430			8,230	
			GFA > 10,000m ²	2,750			343,400	

B. First submissions or major revision plans for new buildings without GFA, A&A and building works not resulting in a new building (charged on all categories of plans)

Number of plans not larger than A1 size *	Rate of Charge (\$)	Charge (\$)
x	11,200	

PART 3 - STATEMENT OF AUTHORIZED PERSON

To the Building Authority :

The cheque no. _____
for HK\$ _____ as per the
above calculations, being the charge/supplementary charge
** for this submission made on _____, is attached.

Charge as per A/B **	\$
less Payment made	\$
Supplementary Charge	\$

Date

Signature of Authorized Person

* Plans larger than A1 size in either dimension are regarded as multiples of A1 size.

** Delete whichever is inapplicable.

PART 4 - CONFIRMATION OF RECEIPT OF PAYMENT (for office use only)

Receipt no. _____ has been issued for the payment of the amount stated in PART 3 above.

Date

Name & Signature of Collecting Officer