

Ref. BD _____

***[Standard Insertion List I :
List of Standard Insertion that may be included in the
approval of superstructural plans including structural (A&A) works]***

Please choose appropriate items

A) General

6. This approval is subject to the conditions and requirements given in #Appendix/Appendices _____ attached.

7. To ensure full compliance with the Buildings Ordinance, it is prudent for the Authorized Person who acts as the coordinator of the building works to inform the Registered General Building Contractor/Registered Specialist Contractor of all the imposed conditions attached to this approval.

8. It is your duty to ensure that the works so approved are compatible with the approved general building plans. You are reminded that the approval of this structural submission does not infer that any general building plans corresponding to this application will be approved by the Building Authority. Under section 16(3) of the BO, the consent for the commencement and carrying out of the works now approved will not be given until the corresponding general building plans have been approved.

9. You are reminded that the record plans and/or test reports required under this approval should be submitted within the time frame as specified in the attached appendix/appendices. Delay in the submission of the required documents may affect the timely processing of Form BA14 and/or occupation permit applications.

10. To facilitate the carrying out of minor amendment works during the construction process, you are advised to apply for modification to Building (Administration) Regulation 33(1) in respect of minor amendments to the above approved works either after obtaining the consent or simultaneously with the application for consent to the commencement of the said works. Your attention is drawn to paragraphs 20 & 22 of PNAP ADM-19.

B) *Below standard paragraph is suitable when cantilevered slab canopy works are involved*

11. Upon the completion of the construction of the cantilevered slab canopy, you are reminded as Registered Structural Engineer for the works to liaise with the Authorized Person and the Registered General Building Contractor/Registered Specialist Contractor to prepare documentation on the inspection and maintenance of the cantilevered slab canopy, for regular maintenance and repair to be arranged by the Incorporated Owners/management company. Routine inspection and maintenance works such as cleaning of clogged drain pipes and drainage channel, and inspection of waterproofing systems and finishes should be carried out regularly and particularly

during the rainy seasons.

C) Below standard paragraph is suitable for stipulating requirement for submission of method statement for major structural element works

12. Under Building (Administration) Regulation 10, #one/two copy(ies) of detailed method statement including the design, drawings and installation procedures for the temporary support works for the construction of the (major structural elements)** duly signed by the Registered Structural Engineer should be submitted to this department for record one week prior to erection of the temporary support works.

** to be specified. Major structural elements include:

- a) transfer plate,
- b) vehicular bridge and footbridge,
- c) space frame,
- d) post-tensioned prestressed girders; or
- e) temporary support works with height exceeding 10m.

D) Below standard paragraph is suitable when uploading material information to the Central Data Bank is required

13. Upon submission of the Form BA13/BA14#, you as the Registered Structural Engineer of the works is required to submit confirmation to the Buildings Department to declare the specific type(s) [(model no)] of concrete admixture/fire protection materials/fire-stop materials for curtain wall/mechanical couplers/structural fixing/structural sealant/stainless steel spider bracket/composite slab with profile sheeting# has/have been used in accordance with the approved plan. Relevant information such as product name, name of manufacturer & place of manufacturing (city and country), material category, application, compliance testing standard, name of the laboratory accreditation body, name of laboratory or assessing organization, test report number, date of test or assessment report, validity data, and any special remark on approval, etc shall be submitted to cater for Central Data Bank uploading.

E) Below standard paragraph is suitable for pile cap submission

14. To promote green environment and facilitate effective preparation and processing of structural submissions, you are encouraged to submit Part II structural calculations in CD/DVD format in accordance with PNAP ADM-8 for the superstructure plans.

Delete wherever inapplicable.